

DATE: _____

ANNEXURE -A

Procurement of 06 nos. of office table for office premises at Statesman House New Delhi.

Dear Sir,

With reference to proposal regarding Procurement of 06 nos. of office table for office premises at Statesman House New Delhi, we submit herewith the commercial proposal for the same

S No.	Specifications of Office Table	Unit (Rs.) GST	Cost incl	Qty	Total Cost (Rs.) incl GST
1	Executive modular table L Shape Size front Unit 1500 mm x 600mm x 750mm Size Side Unit 750mm x 450mm x 750mm attached as single unit. Pedestal size: 680 h x 400 w x 450 d with at least 3 sliding racks Proper laminated beadings (PVC Lipping) Understructure MS frame 50 x 50 mm with 18-gauge crca pipe 50-60-micron powder coated Color: white. Thickness of board 22-25 mm approx. Material: Action Tesa or equivalent			6 no.	

Terms and Conditions -

1. AIC at its sole discretion may alter (increase/decrease) quantity. AIC reserves the right to cancel in full or part of this proposal at any stage without assigning any reason thereof.
2. The above-mentioned total cost shall include all taxes, delivery, and installation charges. No extra charges/taxes shall be paid.
3. Payment will be made after successful delivery. Payment will be through electronic mode only.
4. The delivery should be done within **10 days** at below address:

Ground Floor, Statesman House,
148 Barakhamba Road New Delhi 110001

5. The Signed and stamped Quotation in sealed envelope cover containing the Commercial Proposal as per ANNEXURE A with superscription "QUOTATION FOR Procurement of 06 nos. of office table for office premises at Statesman House New Delhi " marked on the top and addressed to the Manager, Estate & Establishment has to be submitted on or before **17.06.2022** at the following address:

Manager
Estate & Establishment Department
Agriculture Insurance Company of India Ltd. (AIC)
Plate B & C, Fifth Floor, Block 1, East Kidwai Nagar
New Delhi -110023
Ph +91 11 24600440 Email - jaspalk@aicoindia.com

Dated this day of 2022.

(Signature)

(In the capacity of Duly authorized to sign Proposal for and on behalf.)

Specimen of table with pedestal to be supplied.

