

Self appraisal report for Year (2022-23)

Auditor Agency: Renjit Gangadharan

Ministry Name: Ministry of Finance

Department Name: Department of Financial Services

Public Authority Name: Agriculture Insurance Company of India Ltd.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.28	nil
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.28	nil
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.28	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/RTI_Home.aspx			
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.28	nil
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/MapOfIndia.aspx	Fully Met	1.28	nil
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.28	nil
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.aicofindia.com/	Fully Met	1.54	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.54	nil
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Not Applicable0		nil
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable0		nil
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable0		nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.54	nil
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.54	nil
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages	Fully Met	1.54	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/RTI_Home.aspx			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.54	nil
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.54	nil
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AI	Fully Met	1.54	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					CEng/Pages/other-crop-ins-products.aspx			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Fully Met	1.54	nil
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx	Fully Met	1.54	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx			
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Fully Met	1.54	nil
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.54	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://www.aicofindia.com/AICEng/Pages/Grievance_Home.aspx https://www.aicofindia.com/AICEng/Pages/GrievanceRedressal(NPS).aspx			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.92	nil
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.92	nil
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.aicofindia.com/	Fully Met	1.92	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Not Met	0	nil
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Not Applicable	0	nil
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	0.96	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
1.7.2	Composition	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	0.96	nil
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	0.96	nil
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	0.96	nil
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	0.96	nil
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	nil
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/LocalContacts.aspx	Fully Met	3.85	nil
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/LocalContacts.aspx	Fully Met	3.85	nil
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	3.85	nil
1.9.2	System of compensation as provided in its	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	3.85	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	regulations				cofindia.com/AICEng/Pages/default.aspx			
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/General_Documents/LIST%20OF%20CPIO%20and%20CAPIO%20IN%20AIC.pdf	Fully Met	3.85	nil
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	3.85	nil
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	No employee is there against whom the disciplinary action has been proposed/taken in the 2022-23.	Fully Met	3.85	nil
1.11.2	(ii) Finalised for Minor penalty or major penalty	Fully Met	3.85	3.85	No employee	Fully Met	3.85	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	proceedings				is there against whom the disciplinary action has been proposed/taken in the 2022-23.			
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.92	nil
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	1.92	nil
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	1.92	nil
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No.	Fully Met	7.69	7.69	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Met	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	1/6/2011- IR Dt. 15.4.2013]				cofindia.com/AICEng/Pages/default.aspx			
Total			99	99		83	73	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Met	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Met	0	nil
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/Tenders.aspx	Not Met	0	nil
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AI	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					CEng/Pages/other-crop-ins-products.aspx			
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx			
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx			
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/pmfby-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					AICEng/Pages/wbcis-op-guidelines.aspx https://www.aicofindia.com/AICEng/Pages/other-crop-ins-products.aspx			
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Not Applicable	0	nil
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	nil
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Met	0	nil
Total			250	250		100	0	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	12.50	nil
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	12.50	nil
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.5	Public- private partnerships (PPP)- Concession	Not Applicable	0	0	empty	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	agreements.							
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	nil
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	nil
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	nil
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	nil
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	50.00	nil
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	25.00	nil
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	AVAILABLE	Fully Met	25.00	nil
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	25.00	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	25.00	nil
Total			175	175		175	175	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	14.29	nil
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	14.29	nil
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	28.57	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	9.52	nil
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	9.52	nil
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	9.52	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/RTI_Home.aspx			
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	7.14	nil
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	7.14	nil
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	7.14	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	7.14	nil
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/Grievance_Home.aspx https://www.aicofindia.com/AICEng/Pages/GrievanceRedressal(NPS).aspx	Fully Met	3.57	nil
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages	Fully Met	3.57	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/RTI_Home.aspx			
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Not Applicable	0	nil
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/Tenders.aspx	Not Applicable	0	nil
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Applicable	0	nil
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	3.57	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	spx https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/PublishingImages/board.jpg	Fully Met	3.57	nil
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/PublishingImages/board.jpg	Fully Met	3.57	nil
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	14.29	nil
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/default.aspx	Fully Met	14.29	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cofindia.com/AICEng/Pages/RTI_Home.aspx			
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.aicofindia.com/AICEng/Pages/default.aspx	Not Met	0	nil
Total			200	200		189	161	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	20.00	nil
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	20.00	nil
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of	Fully Met	20	20.00	https://www.aicofindia.com/	Fully Met	20.00	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	appointment , (b) Name & Designation of the officers				AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx			
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Fully Met	20.00	nil
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Fully Met	20.00	nil
Total			100	60		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.aicofindia.com/AICEng/Pages/default.aspx https://www.aicofindia.com/AICEng/Pages/RTI_Home.aspx	Fully Met	25.00	nil
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Applicable	0	nil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	nil
Total			25	25		25	25	
Grand Total			849	809		672	534	