



**TENDER**

**EMPANELMENT OF AGENCIES FOR  
REMOTE SENSING APPLICATION FOR CLAIMS MANAGEMENT**

Agriculture Insurance Company of India Ltd. (AIC)

Plate B&C, Fifth Floor,

Block 1, East Kidwai Nagar

New Delhi -110023

This document is the property of Agriculture Insurance Company of India Limited (AIC). It may not be copied, distributed, or recorded on any medium, electronic, or otherwise, without AIC's written permission. Use of contents given in this document, even by the authorized personnel/agencies for any other purpose other than the purpose specified herein, is strictly prohibited as it shall amount to copyright violation and thus shall be punishable under the Indian law.



**THIS DOCUMENT IS NOT TRANSFERABLE**

Bidders are advised to study the Tender document carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the document with full understanding of its implications.

The response to this Tender should be full and complete in all respects. Incomplete or partial Bids shall be rejected.

The Bidder shall bear all costs associated with the preparation and submission of the Bid, including cost of presentation and demonstration for the purposes of clarification of the Bid, if so desired by AIC. AIC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.



<b>TENDER NOTICE .....</b>	<b>1</b>
<b>1 INTRODUCTION &amp; OBJECTIVES .....</b>	<b>3</b>
1.1 ABOUT AIC.....	3
1.2 PROJECT OBJECTIVE.....	3
<b>2 SCOPE OF WORK .....</b>	<b>3</b>
2.1 CROPPED AREA ESTIMATION .....	4
2.2 SEASONAL MONITORING OF CROPS .....	4
2.3 END OF SEASON RST PARAMETERS .....	5
<b>3 EVALUATION CRITERIA .....</b>	<b>7</b>
3.1 OBJECTIVE OF THE EVALUATION PROCESS .....	7
3.2 EVALUATION PROCESS .....	7
3.3 TECHNICAL EVALUATION.....	9
3.4 COMMERCIAL BID EVALUATION .....	10
3.5 MODE OF EMPANELMENT.....	11
<b>4 TERMS AND CONDITIONS .....</b>	<b>13</b>
4.1 GENERAL TERMS AND CONDITIONS.....	13
4.2 GOVERNING LANGUAGE .....	14
4.3 APPLICABLE LAW.....	14
4.4 RIGHT TO ALTER .....	14
4.5 INTELLECTUAL PROPERTY RIGHTS .....	14
4.6 INDEMNITY .....	15
4.7 TERMINATION .....	15
4.8 PROCEDURE OF BID SUBMISSION .....	16
4.9 PERFORMANCE SECURITY.....	18
4.10 DELAYS IN BIDDER'S PERFORMANCE .....	18
4.11 LIQUIDATED DAMAGES / PENALTY.....	19
4.12 FORCE MAJEURE.....	19
4.14 PRICES .....	20
4.15 NON-NEGOTIABILITY ON TENDER DOCUMENT .....	20
4.16 ASSIGNMENT.....	20
4.17 SUBCONTRACTING.....	21
4.18 CONTRACT PERIOD .....	21
4.19 DELAYS IN DESIGN, IMPLEMENTATION AND PERFORMANCE GUARANTEE .....	21
4.20 PUBLICITY .....	21



4.21	CONFIDENTIALITY .....	21
4.22	APPLICABLE LAWS AND JURISDICTIONS .....	22
4.23	COLLUSIVE CONDUCT.....	22
4.24	FRAUD AND CORRUPTION .....	22
4.25	SETTLEMENTS OF DISPUTES .....	22
4.26	CONFLICT OF INTERESTS .....	23
4.27	PAYMENT TERMS .....	23
4.28	OTHER PAYMENT TERMS .....	24
4.29	MISCELLANEOUS TERMS AND CONDITIONS PROVISIONS .....	24
4.30	FAIRNESS AND GOOD FAITH .....	24
4.31	LEGAL COMPLIANCE .....	24
4.32	INTEGRITY PACT .....	25
<b>5</b>	<b>ANNEXURES .....</b>	<b>26</b>
	ANNEXURE 1: COVER LETTER.....	26
	ANNEXURE 2: SELF DECLARATION OF RELEVANT EXPERIENCE .....	28
	ANNEXURE 3: CONFIRMATION OF ELIGIBILITY CRITERIA AND PROOF TO BE SUBMITTED .....	29
	ANNEXURE 4: BID SECURITY DECLARATION IN LIEU OF EMD .....	31
	ANNEXURE 5: PERFORMA FOR PERFORMANCE BANK GUARANTEE .....	32
	ANNEXURE 6: COMMERCIAL BID .....	34
	ANNEXURE 7: LIST OF DISTRICTS .....	35
	ANNEXURE 8: UNDERTAKING BY BIDDER .....	51
	ANNEXURE 9: INTEGRITY PACT.....	52
<b>6.</b>	<b>FORMAT .....</b>	<b>57</b>
	FORMAT 1: .....	57
	FORMAT 2: .....	57

**NOTICE**

AIC invites eligible bidders to submit their offer for the TENDER FOR EMPANELMENT OF AGENCIES titled "Remote Sensing Applications for Claims Management" for the work on the scope of work contained in this TENDER document. Interested Bidders may submit their offer, electronically as per the terms and conditions of this TENDER.

General Details	
<b>TENDER Number</b>	RSCMS/29-11-2021
<b>Scope of Work</b>	As mentioned in Section 2
<b>TENDER Type</b>	Open
<b>Type of Contract</b>	Service
<b>Bidding Type</b>	Indigenous
<b>Base Currency</b>	INR (₹)
<b>Consortium</b>	Not Allowed
Key Dates	
<b>Document Download Start Date</b>	29-11-2021 The document can be downloaded from AIC's website ( <a href="https://www.aicofindia.com">https://www.aicofindia.com</a> ), CPPP Portal
<b>Last Date and time for submission of Queries (if any)</b>	Queries must reach us on or before 06.12.2021 5:00 pm through E-mail on <a href="mailto:HO-R&amp;Dgroup@aicofindia.com">HO-R&amp;Dgroup@aicofindia.com</a>
<b>Clarifications/ Amendments if any</b>	09.12.2021 by 5:00 PM on AIC's website
<b>Last Date and Time for Bid Submission</b>	21.12.2021 till 01:00 pm
<b>Date and Time for Eligibility Bid Opening</b>	21.12.2021 from 03:00 pm onwards
<b>Declaration of Shortlisted Bidder's for Commercial Bid Opening</b>	Shortlisted Bidder information and schedule on AIC's website
<b>Date and Time for Commercial Bid Opening</b>	Information and schedule on AIC's website
<b>Declaration of empaneled vendors</b>	Shortlisted Bidder information and schedule on AIC's website
<b>Notification of Award</b>	Within 3 months from the declaration of Successful(L1) Bidder
<b>Bid Validity Period (in Days)</b>	90 days from the last date of TENDER submission
<b>Documents to be submitted</b>	TENDER Processing Fee (Electronic payment i.e., NEFT/RTGS and Bid Security Declaration as per the format.)



	Other documents as required in this TENDER including the supporting Eligibility Criteria, etc.					
<b>Mode of Fee Payment</b>	Online					
<b>Payment Details</b>						
<b>TENDER Processing Fee (Non-refundable)</b>	₹5,000					
<b>EMD Amount</b>	NA, only bid security Declaration is required as per attached format					
<b>EMD Payable to &amp; at</b>	As per TENDER document					
<b>Performance Bank Guarantee</b>	As per TENDER document					
<b>Eligibility Criteria</b>	As per TENDER Document					
<b>General Terms and Conditions</b>	As per TENDER Document					
<b>Bid Submission Information</b>	<p>The bidders must fulfill the Eligibility criteria for being eligible to bid.</p> <p>The prospective bidders may mail their queries in the prescribed format for any changes required to be made in the bid document through e-mail till last date and time for submission of Queries. The Changes made in accordance with the query made by the prospective bidders, at sole discretion of AIC, shall form part and parcel of this TENDER and will be uploaded on our website. No separate intimation shall be given to this effect.</p> <p>All the documents mentioned in the TENDER document in support of eligibility criteria etc. shall be submitted in hard copy along with NEFT/RTGS confirmation of Amount transferred with UTR Number</p> <table border="1"> <thead> <tr> <th>Contact details of AIC:</th> <th>Account Details of AIC</th> </tr> </thead> <tbody> <tr> <td>Deputy Manager, Research and Development Department, Agriculture Insurance Company of India Ltd. (AIC) Plate B&amp;C, Fifth Floor, Block 1, East Kidwai Nagar New Delhi -110023 Email – <a href="mailto:HO-R&amp;Dgroup@aicofindia.com">HO-R&amp;Dgroup@aicofindia.com</a></td> <td><b>Account Name:</b> AIC of India Expenses of Management Control Account <b>Bank:</b> Axis Bank Ltd., Statesman House, 148, Barakhamba Road, New Delhi <b>Current Account No:</b>007010200018780 <b>IFS code:</b> UTIB0000007 <b>MICR Code:</b> 110211002</td> </tr> </tbody> </table>		Contact details of AIC:	Account Details of AIC	Deputy Manager, Research and Development Department, Agriculture Insurance Company of India Ltd. (AIC) Plate B&C, Fifth Floor, Block 1, East Kidwai Nagar New Delhi -110023 Email – <a href="mailto:HO-R&amp;Dgroup@aicofindia.com">HO-R&amp;Dgroup@aicofindia.com</a>	<b>Account Name:</b> AIC of India Expenses of Management Control Account <b>Bank:</b> Axis Bank Ltd., Statesman House, 148, Barakhamba Road, New Delhi <b>Current Account No:</b> 007010200018780 <b>IFS code:</b> UTIB0000007 <b>MICR Code:</b> 110211002
Contact details of AIC:	Account Details of AIC					
Deputy Manager, Research and Development Department, Agriculture Insurance Company of India Ltd. (AIC) Plate B&C, Fifth Floor, Block 1, East Kidwai Nagar New Delhi -110023 Email – <a href="mailto:HO-R&amp;Dgroup@aicofindia.com">HO-R&amp;Dgroup@aicofindia.com</a>	<b>Account Name:</b> AIC of India Expenses of Management Control Account <b>Bank:</b> Axis Bank Ltd., Statesman House, 148, Barakhamba Road, New Delhi <b>Current Account No:</b> 007010200018780 <b>IFS code:</b> UTIB0000007 <b>MICR Code:</b> 110211002					
<b>Mode of TENDER</b>	Offline					



## **1 INTRODUCTION & OBJECTIVES**

### **1.1 About AIC**

Agriculture Insurance Company of India Limited (AIC) has been formed under the aegis of the Government of India and promoted by 6 Public Sector Companies as a specialty Crop Insurance provider to the Indian farming community. AIC was incorporated on 20th December 2002 with an Authorized Share Capital of INR 15 billion and a Paid-up Capital of INR 2 billion. AIC commenced business operations from 1st April 2003, by taking over Crop Insurance operations from its major Promoter, General Insurance Corporation of India.

Currently, AIC covers around 25 million farmers under its various crop insurance schemes, making it by far the largest Crop Insurance Company in the world. The major challenge is to reach the remotest farmer in the country and service him at an affordable cost. If every last-mile farmer is to be reached by AIC or vice-versa, the service loading on the premium ticket would become financially crippling to him.

Since our Company is engaged in the service of the farming community of the country, the overwhelming majority of whom are poor, we have modelled our resource pattern in accordance with those economic compulsions. Accordingly, to keep our management costs to the ground, AIC functions with only around 300 employees on the rolls but insures around 25 million farmers. We operate out of 18 Regional Offices and deal with around 150 thousand Bank Branches & Primary Agricultural Co-op. Societies at the grassroots level.

### **1.2 Project Objective**

AIC intends to engage reputed agencies/firms/companies (hereafter referred as Agencies) to execute and deliver yield estimation Services for the purpose of claims management as detailed in this TENDER Document in later sections. The execution and delivery of the yield estimation Services must be as required by AIC including as per the Operational Guidelines of PMFBY/RWBCIS/Other Crop Insurance products/ Notification modified from time to time, prevailing at the time of execution/delivery of services and as per the prevailing GO of the State/UT Governments issued for the seasons notifying Area, Crops, Scale of finance etc.

The contract shall be executed from Kharif 2021 to Rabi/Summer 2023-24. The performance of the Agencies may be reviewed during the period of contract and their contract may be extended or terminated early based on the performance of the selected Agency.

## **2 SCOPE OF WORK**

The successful bidder shall work as per scope of work of this TENDER read with the work order on non-exclusive basis. Any work / act outside the scope of work shall be sole responsibility of the bidder and AIC neither assumes responsibility for the same nor such act will bind AIC in any manner whatsoever. AIC, at this stage, cannot assure quantum of work under any of the works in the state/states/UT/UTs allotted to the bidder. As such, AIC shall not be responsible for any assumptions by the prospective bidders regarding the terms and conditions of this TENDER especially about quantum of work.

AIC wherever required, may engage two different vendors in a District, jointly or severally, (for a specific crop or for multiple crops, as per requirement) for Crop estimation and Loss Assessment. A separate work order will be issued to the successful bidder/s for this purpose.



**Allocation of work shall be at a District – Season level.** For this purpose, all crops shall be classified as either Kharif, or Rabi Crops based on the sowing/transplanting period. Districts shall be classified as Small, Medium, and Large based on its geographical area and the same is presented in Annexure 10.

The following works shall be employed by the empanelled agencies by using Technologies as desired by AIC:

1. Cropped Area Sown Estimation
2. Seasonal Monitoring of Crops
3. End of Season RST Parameters and Reports

## 2.1 Cropped Area Estimation

- 2.1.1 To estimate crop wise area sown and unsown area in the assigned area and report the status of area sown as compared to normal area sown &/or area insured and rationalize the reasons for more / less area sown with authenticated facts and figures.
- 2.1.2 Agencies shall submit the crop wise area sown and unsown area in the prescribed format along with proofs to AIC within the timeline that shall be specified during the beginning of the season/or issuance of work order.
- 2.1.3 The Remote Sensing Exercise would be required for the 3 major crops (crops having more than 25% area sown and notified under crop insurance programme in the district are considered as major crops) and for other crops, the requirement will be as per work order.
- 2.1.4 Ground Truthing wherever available shall be shared by AIC to the service providers.
- 2.1.5 Crop Maps in GEOTIFF format (resolution 10m or less) needs to be provided which would be validated by AIC.
- 2.1.6 Analysis shall be carried at a Block level and corresponding shapefiles shall be shared to the service provider by AICIL.
- 2.1.7 Report and Data should be provided in the formats prescribed by AIC as per the work order.
- 2.1.8 In case of any calamity leading to prevented sowing/failed sowing, Mid-season Adversity, Localised calamity, post-harvest losses, a report shall be prepared by the service provider, based on the formats specified by AIC (to be shared along with the work order).

## 2.2 Seasonal Monitoring of Crops

- 2.2.1 The following indices/parameters are to be provided monthly:
  - 2.2.1.1 NDVI (From Sentinel 2)
  - 2.2.1.2 LSWI (From Sentinel 2)
  - 2.2.1.3 Backscatter (B/S) Ratio (VV & VH) - (From Sentinel 1)
  - 2.2.1.4 Soil moisture (at 9km or lesser resolution)
  - 2.2.1.5 Rainfall maps (From IMD at a 0.25 resolution or any State Government weather data, wherever available)





- 2.2.2 Cumulative time series of each of these parameters shall be shared to AIC at the end of every month, based on the temporal resolution of the respective satellites. i.e., NDVI and LSWI values shall be at a 5-day interval, B/S ratio at a 12-day interval and soil and rainfall moisture daily.
- 2.2.3 Comparative study of these parameters for historical years from 2017 shall also be provided by the service provider.
- 2.2.4 Report should be provided in the format prescribed by AIC (to be shared along with the work order).
- 2.2.5 In case of any calamity/adverse event leading to crop damage, a report shall be prepared by the service provider, based on the formats specified by AIC (to be shared along with the work order).
- 2.2.6 Comparative analysis of the blocks of allocated district vs adjacent blocks of neighbouring district will have to be carried out, as per requirement on case-to-case basis. This requirement will be provided in the work order.

### 2.3 End of Season RST Parameters

The following indices/parameters are to be provided for crop at the end of season:

S.No	Parameter	Explanation
1.	Mean of Season Maximum NDVI	Season Maximum NDVI is the maximum NDVI value obtained over the season (from sowing to harvesting) for one pixel. The mean of this value for all pixels corresponding to a particular crop at Block and gives the Mean Season Maximum NDVI. Pixels corresponding to a particular crop is identified from the Crop map generated for the season. The mean season maximum NDVI is reflective of the crop health during the peak vegetative stage, which generally has the highest NDVI value.
2.	Coefficient of Variation (CV) of Season Maximum NDVI	Coefficient of Variation of Season Maximum NDVI is indicative of the variability of the Season Maximum NDVI within the insurance unit.
3.	Mean of Integral NDVI	Integral NDVI is the summation of NDVI from crop growth stage to crop maturity stage. This parameter is indicative of the crop health throughout the crop life cycle for the Insurance Unit.
4.	Coefficient of Variation (CV) of Integral NDVI	Coefficient of Variation of Integral NDVI is indicative of the variability of the Integral NDVI within the Insurance Unit. Higher CV means that there is a higher variation in the NDVI values within the Insurance Unit indicating crop stress in certain locations.
5.	Mean Season Maximum LSWI	Season Maximum LSWI is the maximum LSWI value across a season (from sowing to harvesting) for one pixel. The mean of this value for all pixels corresponding to a particular crop at Insurance unit level (Block/GP) gives the Mean Season Maximum LSWI. Pixels



		corresponding to a particular crop is identified from the Crop map generated for the season.
6.	Coefficient of Variation (CV) of Season Maximum LSWI	Coefficient of Variation of Season Maximum LSWI is indicative of the variability of the Season Maximum LSWI within the insurance unit.
7.	Mean of Integrated LSWI	Integrated LSWI is the summation of LSWI from crop growth stage to crop maturity stage.
8.	Coefficient of Variation (CV) of Integrated LSWI	Coefficient of Variation of Integrated LSWI is indicative of the variability of the Integrated LSWI within the insurance unit.
9.	Mean of Season Maximum VH	Season Maximum VH is the maximum of VH polarization value obtained over the season (from sowing to harvesting) for one pixel. The mean of this value for all pixels corresponding to a particular crop at Insurance unit level (Block/GP) gives the Mean Season Maximum VH.
10.	Coefficient of Variation (CV) of Season Maximum VH	Coefficient of Variation of Season Maximum of VH polarization is indicative of the variability of the Season Maximum VH within the insurance unit.
11.	Mean of Integral VH	Integral VH is the summation of VH from crop growth stage to crop maturity stage.
12.	Coefficient of Variation (CV) of Integral VH	Coefficient of Variation of Integral VV is indicative of the variability of the Integral VH within the Insurance Unit.
13.	Mean of Season Maximum VV	Season Maximum VV is the maximum of VH polarization value obtained over the season (from sowing to harvesting) for one pixel.
14.	Coefficient of Variation (CV) of Season Maximum VV	Coefficient of Variation of Season Maximum of VV polarization is indicative of the variability of the Season Maximum VV within the insurance unit.
15.	Mean of Integral VV	Integral VV is the summation of VH from crop growth stage to crop maturity stage. This parameter is indicative of the crop health throughout the crop life cycle for the IU.
16.	Coefficient of Variation (CV) of Integral VV	Coefficient of Variation of Integral VV is indicative of the variability of the Integral VV within the Insurance Unit. Higher CV means that there is a higher variation in the VV values within the Insurance Unit indicating crop stress in certain locations.
17.	Soil Moisture data	To be provided at a daily basis, at least at a 9km resolution.
18.	Rainfall data	To be provided at a daily basis, from IMD, at 0.25 resolution.



- 2.3.1 Time series of each of these parameters shall be shared to AIC at the end of season, from sowing to harvesting, based on the temporal resolution of the respective satellites. i.e., NDVI and LSWI values shall be at a 5-day interval, B/S ratio at a 12-day interval and soil and rainfall moisture daily.
- 2.3.2 Comparative study of these parameters for historical years from 2017 shall also be provided by the service provider.
- 2.3.3 Finalized end of season report along with necessary disclosures shall be signed and attested by the service provider in the format provided prescribed by AIC.

### 3 EVALUATION CRITERIA

#### 3.1 Objective of the Evaluation Process

The objective of adopting this evaluation methodology is to facilitate the selection of the eligible Bidders who propose the most suitable support and maintenance of data, which is also cost-effective and supports the business requirements of the AIC. All bids shall be evaluated by an Evaluation Committee set up for this purpose by the AIC.

The evaluation will be a two-phase process:

- I. Phase 1 – Eligibility Criteria Evaluation
- II. Phase 2 – Commercial Bid Evaluation

The Bidders who qualify the eligibility criteria evaluation shall be considered for Commercial bid evaluation and the successful Bidder will be determined based on the Lowest Commercial Quote (L1) as per the stated Commercial Evaluation process.

#### 3.2 Evaluation Process

The bids will be opened and evaluated, Bidders qualifying the eligibility criteria evaluation will be considered for commercial bid evaluation.

In second stage, only those Bidders, who have qualified in the eligibility criteria evaluation, shall be invited for commercial bid opening. The evaluation methodology is as under:

##### 3.2.1 Preliminary Examination of Offers

AIC will scrutinize the offers to determine their completeness (including signatures from the relevant personnel), errors, omissions in the technical & commercial offers of respective Bidders. AIC reserves the right, at its sole discretion, to waive any minor non-conformity or any minor deficiency in an offer. AIC reserves the right for such waivers and AIC's decision in the matter will be final.

##### 3.2.2 Eligibility Criteria

Only those Bidders who fulfil the following criteria are eligible to respond to the TENDER. Offers received from the Bidders who do not fulfil all or any of the following eligibility criteria are liable to be rejected. Bids from those qualifying the eligibility criteria shall be considered for the technical evaluation. Criteria for Eligibility Evaluation is as below:



S. No	Criteria	Proof to be submitted
1	The bidder should be a Government Organization/ PSU/ Partnership/ LLP or a Limited Company/ Private Limited Company/ under Companies Act in India.	Self-attested copy of the Certificate of Incorporation / Certificate of Commencement of Business/ Partnership deed / MOA / AOA to be submitted.
2	The bidder must be registered with relevant Govt. /Statutory Authorities/tax authorities for not less than three years such as Income tax department etc. as required in the normal course of business to render similar services. <i>(Exempted for companies recognised as Start-ups by DPIIT. However, for start-ups registration with relevant Govt. /Statutory Authorities/tax authorities at present is must.)</i>	Relevant Registration certificate/GST return/Income tax return for the past 3 years. Start-ups shall provide registration certificate/ GST/PAN Card etc
3	The Annual Average Turnover of the bidder should not be less than Rs.2 Crore for last three financial years. i.e 2018-19, 2019-20 & 2020-21. <i>(Exempted for companies recognised as Start-ups by DPIIT)</i>	Audited accounts (Balance Sheet and Profit and Loss Account etc.) for at least 3 financial years.
4	The bidder must have relevant experience of at least two seasons and must have worked with minimum two Insurance Companies starting from Kharif 2016 season in implementation of minimum two of the activities specified in the scope of the work out of which Cropped Area estimation or Crop yield estimation is mandatory. <i>(Exempted for companies recognised as Start-ups by DPIIT)</i>	Experience certificates from two clients/companies along with declaration.
5	The bidder should have experience or capability of using modern tools like Artificial Intelligence/machine Learning, Crop Models, UAV Image Processing and Satellite data analysis (both optical and microwave).	Self-declaration mentioning the projects and details thereof. *For start-ups, self-declaration mentioning the capability along with the details of skilled, qualified, trained manpower (at least 02) along with details of projects undertaken by such manpower.
6	The Agencies must have at least two skilled, qualified, trained manpower, with required educational qualification as specified in the prevailing operational guidelines of PMFBY/RWBCIS/Other Crop Insurance	Undertaking on bidder's letterhead with total no. of personnel engaged with educational qualification and experience.



S. No	Criteria	Proof to be submitted
	products with minimum 2 years' relevant experience for the specified activities.	
7	Agencies shall submit the details of SPOC with Name, Email and Contact details at the time of submitting the TENDER documents.	Details on bidder's letterhead
8	The Agencies must not have been currently blacklisted by any Government/Ministry/Department/PSU nor should have been currently debarred from dealing with any company/public department.	Self-Declaration on Bidder's Letterhead as mentioned in Covering letter
9	The selected Agencies shall not be allowed to assign/sub-contract the work under this TENDER to any other Agency.	Self-Declaration on Bidder's Letterhead
10	The personnel engaged by the Agencies should be tech savvy and should be capable of working on remote sensing software and usage of drones, computer, and Mobile Apps.	Self-Declaration on Bidder's Letterhead
11	Authorization to sign the bid	Power of attorney or duly signed authorization letter (by power of attorney holder, copy of which to be attached)

**Note:**

a. Bidders need to ensure compliance to all the eligibility criteria points.

Bidders who meet all these criteria would qualify for technical evaluation. The Bidders would also need to provide supporting documents for eligibility proof. The decision of AIC shall be final and binding.

### 3.3 Technical Evaluation

The Bidders considered eligible as per the eligibility criteria mentioned in point 3.2 above will be submitting a Remote sensing analysis-based report within one week from the date of publication of results of qualified bidder as per eligibility criteria for the **season Kharif 2021 for District mentioned by AIC**, which will consist of:

- 3.3.1 Crop classification for Maize, Soyabean and Cotton highlighting the crop wise block wise Area sown
- 3.3.2 Cropped Area Estimation and Report as per Section 2.1
- 3.3.3 Seasonal Monitoring of Crops and Report as per Section 2.2
- 3.3.4 End of Season RST Parameters and Report as per Section 2.3

The Report will be scrutinised by the Committee in AIC formed exclusively for this purpose and the decision made by the committee is final. The Criteria for the assessment of the report will be:



Sl. No	Criteria	Accuracy	Marks
1	Cropped Area Estimation with Area Sown as per Section 2.1	More Than 75	20
		50-75	10
		Less Than 50	0
2	Seasonal Monitoring of Crops with parameters such as NDVI, LSWI and Back Scatter as per Section 2.2	More Than 75	15
		50-75	10
		Less Than 50	0
3	End of Season RST Parameters as per Section 2.3	More Than 75	15
		50-75	10
		Less Than 50	0
	<b>Total</b>		<b>50 Marks</b>

- **Accuracy would be arrived at by comparing the bidder's data and parameters with that calculated by AIC's technical team.**
- The Bidder must submit the Report as per the above requirement and if required, the bidders submitting technical bids may be asked for presentations before a committee. The bidder who has scored at least 60% marks in technical evaluation (i.e., minimum 30 out of 50 marks in total) shall be declared as technically qualified and will be eligible for the opening of commercial bid.

**The decision of the AIC shall be final and binding in this regard.** Bidders who meet all these criteria would qualify for the final stage of evaluation i.e., Commercial Bid Evaluation.

### 3.4 Commercial Bid Evaluation

The Bidders who qualify the Eligibility bid Evaluation, shall be eligible for Phase-2 Commercial Bid Evaluation.

The Bidder with the lowest commercials will be declared **successful L1 Bidder** and shall be considered for award of the Contract.

- 3.4.1 Separate bids must be submitted for the districts category - Small, Medium, and Large (refer Annexure 6).
- 3.4.2 It is mandatory to quote for all category - Small, Medium, and Large Districts. The commercial bid of any bidder who has not quoted for any of the category, shall be rejected and will not be considered for evaluation even if the agency is L1 in any of the category where it has submitted the commercial bid.
- 3.4.3 The bidder with the lowest commercials in respective category i.e., Small, Medium, and Large Districts will be declared as successful L1 bidder.
- 3.4.4 Based on the quotes, L1 of Small, Medium, and large districts can be different bidders.
- 3.4.5 The total number of empanelled bidders in a particular category will be 07.
- 3.4.6 The commercial bid shall contain the price schedule as per the Annexure-6. Rates for the Small, Medium, Large category should be compulsorily quoted. If there is a discrepancy in commercial bid between words and figures, the amount in words shall prevail.
- 3.4.7 AIC may, at its sole discretion, decide to seek more information from the bidders to normalize the bids.
- 3.4.8 AIC shall not incur any liability to the affected bidder on account of rejection.



- 3.4.9 The bidder who is eligible in the eligibility and technical evaluation and who has quoted the least shall be referred to as “L1 Bidder”, while the remaining bidders up to L7 (i.e., Seventh lowest bidder), if agreeable to carry out the services at the L1 Rate shall be referred as “Empanelled vendors” and AIC will notify the same to the L1 bidder and empanelled vendors accordingly. All the empanelled vendors will be addressed as “RST Agency”. The detailed process of empanelment is mentioned hereinunder.
- 3.4.10 If for some reason, the successful bidder (i.e., L1 and 06 other bidders who has given the consent) fails to execute an agreement within a specified timeline, AIC reserves the right to award the contract to the next most eligible bidder based on the evaluation scores and commercial prices quoted at L1 rates, subject to CVC guidelines.
- 3.4.11 In the event, AIC requires the usage of web portal and / or App, if available with RST agency, the Agency should be able to provide access to AIC in a dedicated Portal/pages showing country-wise, State/UT-wise, District-wise (with further drill down to GP level, as applicable) and provide summary, statistics (including task management data), dashboard and reports as specified in this TENDER.

### 3.5 Mode of Empanelment

The empanelment will be as per the category of the districts i.e., Small, Medium, and Large as mentioned in annexure 1.

AIC shall take consent from L2, L3 and so on for empanelment at the L1 rates in each category of the district. It is clarified that total bidders to be empanelled, subject to their consent, will not be more than 07 (seven) including L1 Bidder in a particular category of the districts and the rates shall be as per L1 rates of that category of Districts only.

The consent of the bidders to be taken in chronological order of the respective category i.e., Small, Medium, and Large Districts starting from L2, L3 and so on. Once 06 consents are received to work on L1 rates (and 01 L1 Bidder), 07 bidders will be empanelled as “RST Agency” to provide Remote Sensing Claims Management Services.

In the event total qualified bidders are less than 07 due to any reason such as total numbers of qualified bidders are less than 07 as per eligibility criteria or total consent received to work on L1 rates is less than seven etc. then all the qualified bidders will be empanelled as “RST Agency” to provide Remote Sensing Claims Management Services.

#### **Splitting of Quantity Amongst Empanelled “RST Agency”.**

The work will be split amongst the empanelled bidders. The work order will be issued category of District wise as per the need and requirement of the company. Individual districts shall be assigned to all the RST Agency on rotation basis (from L1 to L7 in that order), with L1 bidder assigned twice the districts as other bidders. ***In case of more than one L1(i.e., tie between L1), then all such Bidders will be allocated twice the districts as other bidders.*** As such, there is a possibility that a District allotted to an RST agency in one season may be allotted to another RST agency as per the rotation order. Example of the allocation process, if 07 bidders are empanelled, is provided below:





Total Number of Small Districts to be allocated is 20 on the assumption that the requirement of AIC will come as per District mentioned below, serial wise.

S. NO.	District	Bidder	Season
1	South Tripura	L1	Kharif 2020
2	Unokoti	L1	Kharif 2020
3	West Tripura	L2	Kharif 2020
4	Ghaziabad	L3	Kharif 2020
5	Sant Ravidas Nagar (Bhadohi)	L4	Kharif 2020
6	Bageshwar	L5	Kharif 2020
7	Chamoli	L6	Kharif 2020
8	Champawat	L7	Kharif 2020
9	Dehradun	L1	Kharif 2020
10	Garhwal	L1	Kharif 2020
11	Nainital	L2	Rabi 2020-21
12	Pithoragarh	L3	Rabi 2020-21
13	Rudraprayag	L4	Rabi 2020-21
14	South Tripura	L5	Rabi 2020-21
15	Unokoti	L6	Rabi 2020-21
16	West Tripura	L7	Rabi 2020-21
17	Ghaziabad	L1	Rabi 2020-21
18	Sant Ravidas Nagar (Bhadohi)	L1	Rabi 2020-21
19	South Tripura	L2	Rabi 2020-21
20	Unokoti	L3	Kharif 2021

In the event the total empanelled RST Agency is less than 07, the Individual Districts shall be assigned to all the RST Agency on rotation basis with L1 bidder assigned twice the districts at inception as other bidders.





## 4 TERMS AND CONDITIONS

### 4.1 General Terms and Conditions

RST agencies may be required to execute an agreement/contract (Used synonymously in this document) in the format provided by AIC which will be mostly based on the conditions of this TENDER. In case no separate agreement is executed the term of this tender read with work order to be issued shall constitute a binding agreement. The RST Agency at his own expense will register the agreement by paying the appropriate stamp duty, if mandatorily required by law. The first page of the agreement shall be on a stamp paper of appropriate value.

AIC will issue the work order as per its requirement. The RST Agency must initiate work on the allocated Districts immediately after receiving work order. They shall appoint qualified, skilled, trained, and experienced RSGIS analysts for carrying out the analysis as per the scope of cover.

The RST Agency SPOC (Single point of contact) as mentioned in the technical bid, will be responsible for all interactions, discussions, correspondences about the day-to-day progress of work.

The RST Agency shall complete the work in time bound manner as specified in the scope of work read with work issued work order and prevailing Operational Guidelines of PMFBY/RWBCIS/other crop insurance products/IRDA guidelines issued in this regard from time to time. A schedule of activities along with the timelines as per the work order must be submitted within two days of receipt of the work order, subject to agreement of the schedule of activities by AIC. The changes if any in the schedule of activities may be discussed and agreed upon mutually.

The awarded work shall be cancelled by AIC in the event the RST agency fails to provide the services as per this TENDER or in material breach of terms and conditions of this TENDER.

The RST agency should provide report, GEOTIFF images as specified by AIC within stipulated timelines. The annexures supplementing the report should be submitted with the stipulated timelines. A hard copy of the report with signature and seal of the RST Agency must be submitted in addition to the soft copy of the report, annexures and GEOTIFF images.

AIC does not warranty quantum of work to any of the RST Agency. Depending on the requirement, work order will be placed individually for each season. If the analysis is not carried out as per the scope of cover of this TENDER or not as per the operational guidelines of PMFBY/RWBCIS/Other crop products as well as IRDAI regulations/MOA&FW stipulations on Loss Assessment, in force may lead to blacklisting of the Agencies.

Any conditional bid or counteroffer would be rejected by AIC.

The RST Agency shall always allow AIC to visit RSGIS team of the Agency during the analysis, for understanding the day-to-day progress of the work and the methodology used for RSGIS analysis.

Agency shall comply with prescribed procedures, terms & conditions as specified in the TENDER/ work order.

All the information/document including outcome report/Ground Truth points/photos/data collected/provided to the RST Agency during any of the awarded activity as per the work order will be sole and exclusive property of AIC.



The RST Agency shall be solely responsible for any wrongdoing or misappropriation of the facts in the reports, GEOTIFF images. AIC reserves the right to take legal or remedial action agency the RST Agency as deemed fit including imposition of penalty, withholding of payment.

Non-performing RST agency shall be de-empanelled for a period of two consecutive seasons.

## 4.2 Governing Language

All correspondences and other documents pertaining to the contract shall be in English.

## 4.3 Applicable Law

The agreement shall be governed and interpreted in accordance with the laws in India.

## 4.4 Right to Alter

The bidder agrees and understands that AIC may add few items in the scope of work which are incidental, and the bidder will carry out the additional work at no additional cost. In the event the additional work is material, the rate of the same may be as mutually decided by referring the commercial quote of the bidder.

### 4.4.1 Amendment in Contract

Any change made in any clause of the contract which modifies the purview/scope of the contract within the validity and currency of the contract shall be deemed as an amendment. Such an amendment shall be in writing and duly signed by the parties and shall be construed as part of the contract.

### 4.4.2 Use of Contract Documents and Execution

The bidder shall not, without AIC's prior written consent, disclose the Contract or any provision thereof, or any specification or information furnished by or on behalf of AIC in connection therewith, to any person other than a person employed by the bidder in the performance of the Contract. Disclosure to any such employed person shall be made in confidence against non-disclosure contract completed prior to disclosure and disclosure shall extend only so far as may be necessary for the purposes of such performance.

Any document, other than the Contract itself, shall remain the property of AIC and all copies thereof shall be returned to AIC on termination of the Contract.

The bidder shall not, without AIC's prior written consent, make use of any document or information above except for the purposes of performing the Contract.

## 4.5 Intellectual Property Rights

All original information, the methodology adopted, original data, derived data like GEOTIFF images including outcome of the project, the originals of any reports and documents or materials prepared, or information produced because of the services, or any permutations/combinations of the data and all intellectual property rights are strictly confidential and shall remain sole & exclusive property of AIC. It should not be copied, distributed, or reproduced in whole or in part, nor passed to/shared with any third party (even government personnel) or for any publications etc, unless prior written permission has been obtained from Competent Authority in AIC. Any failure by the bidder of this clause



shall be a material breach and the successful bidder shall indemnify and hold harmless AIC from and against any loss/damages including loss of profit that AIC may suffer on this account.

## 4.6 Indemnity

- 4.6.1 The Bidder will indemnify, defend, save and hold harmless the AIC and its officers, servants, agents and/or AIC controlled entities/enterprises, (the “AIC Indemnified Persons”) against any and all suits, proceedings, actions, demands and third party claims for any loss, damage, cost and expense of whatever kind and nature, whether arising out of any breach by the RST Agency of any of its obligations under this Contract/Tender or from any negligence under the Contract, including any errors or deficiencies in any other document, or tort or on any other ground whatsoever.
- 4.6.2 The bidder shall, at its own cost and expenses, defend and indemnify AIC against all third-party claims including those of the infringement of intellectual property rights, including patent, trademark, copyright, trade secret or industrial design rights, arising from the performance of the contract.
- 4.6.3 The bidder shall expeditiously meet any such claims and shall have full rights to defend itself therefrom. If AIC is required to pay compensation to a third party resulting from such infringement, the bidder will bear all expenses including legal fees.
- 4.6.4 AIC will give notice to the bidder of any such claim and shall provide reasonable assistance to the Bidder in disposing of the claim.
- 4.6.5 The bidder shall also be liable to indemnify AIC, at its own cost and expenses, against all losses/ damages, which AIC may suffer on account of violation by the bidder of the TENDER condition or the contract to be executed and of any or all national/ international trade laws, norms, standards, procedures etc. This liability shall not ensue if such losses/ damages are caused due to gross negligence or wilful misconduct by AIC or its employees.

All claims regarding indemnity shall survive the termination or expiry of the Contract.

## 4.7 Termination

- 4.7.1 **By AIC:** AIC may terminate the contract in case of the occurrence of any of the following events:
- 4.7.1.1 If the RST Agency is in material breach and fails to remedy the same within thirty (30) days of receipt of intimation of such breach or within such further period as AIC may have subsequently approved in writing.
- 4.7.1.2 If the RST Agency becomes insolvent or goes into liquidation or receivership whether compulsory or voluntary,
- 4.7.1.3 If the RST Agency, in the judgment of AIC, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract,
- 4.7.1.4 If the RST Agency submits to AIC a false statement which has a material effect on the rights, obligations, or interests of AIC,
- 4.7.1.5 If the RST Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to AIC having adverse effect on the awarded work,
- 4.7.1.6 If the RST Agency fails to provide the quality of services as envisaged under this TENDER/Contract. The Committee formulated to monitor the progress of the assignment may make judgment regarding the poor quality of services, the reasons for



which shall be recorded in writing. However, the Committee may decide to give one chance to the RST Agency to improve the quality of the services.

- 4.7.1.7 If, as the result of Force Majeure, the RST Agency is unable to perform a material portion of the Services for a period of not less than thirty (30) days.
- 4.7.1.8 If AIC, at its sole discretion, decides to terminate the Contract without assigning any reason whatsoever.
- 4.7.2 **By the RST Agency:** The RST Agency may terminate this contract, by not less than thirty (30) days' written notice to AIC, in case of the occurrence of any of the events of the following events:
- 4.7.2.1 If AIC fails to pay any money due to the RST Agency pursuant to the Contract/TENDER and not subject to dispute within thirty (30) days after receiving written notice from the RST Agency that such payment is overdue.
- 4.7.2.2 If, as the result of Force Majeure, the RST Agency is unable to perform a material portion of the Services for a period of not less than thirty (30) days.
- 4.7.2.3 If AIC is in material breach of its obligations pursuant to the Contract and has not remedied the same within thirty (30) days (or such longer period as the RST Agency may have subsequently approved in writing) following the receipt by AIC of the RST Agency's notice specifying such breach.
- 4.7.3 **Cessation of Rights and Obligations:** Upon termination of this Contract pursuant to this para hereof, all rights and obligations of the Parties hereunder shall cease, except
- 4.7.3.1 such rights and obligations as may have accrued on the date of termination or expiration,
- 4.7.3.2 the obligation of confidentiality and/or Non-Disclosure Agreement,
- 4.7.3.3 the RST Agency's obligation to permit inspection, copying and auditing of their accounts and records set forth in this TENDER,
- 4.7.3.4 Any right which a Party may have under the Law.
- 4.7.3.5 Indemnification Clause
- 4.7.4 **Payment upon Termination:** Upon termination of this Assignment, AIC shall make the payments to the RST Agency for Services satisfactorily performed prior to the effective date of termination.

## 4.8 Procedure of Bid Submission

### 4.8.1 Mode and Timeline for submission of the Bid:

The TENDER response documents should be submitted in hard copies to AIC by speed-post, courier, Regd. AD or in person on or before the stipulated date & time. AIC will not be responsible for delay in postal or courier delivery. Late Bids will not be considered.

### 4.8.2 TENDER Processing Fees:

Bidders must deposit non-refundable tender processing fee of ₹ 5,000 (Rupees Five Thousand only) inclusive of taxes through NEFT/RTGS/IMPS in the Bank details given below. The details of UTR No. shall be submitted while submission of bids. Any bid not accompanied by Tender processing fee shall be rejected summarily as non-responsive and returned to the bidder unopened.

### 4.8.3 Earnest Money Deposit

Bidders shall have to furnish, as part of bid, Bid Security Declaration as per format mentioned in annexure 4 in lieu of EMD. A bid not accompanied by Bid Security Declaration shall be rejected being non-responsive at the bid opening stage.



The bid security may be invoked:

- 4.8.3.1 If a bidder intentionally withdraws his bid during the period of bid validity specified above.
- 4.8.3.2 In the case of a successful bidder who are empanelled if the bidder withdraws or amends the tender or impairs or derogates from the tender.
- 4.8.3.3 In case of the successful Bidder, if the Bidder withdraws or amend the terms and conditions or deviates from the tender or fails to furnish the Service Contract, Reciprocal Non-Disclosure Agreement, Integrity Pact, and/or PBG.

During the bidding process, indulges in any such activity that would jeopardize the bidding process.

#### 4.8.4 SUBMISSION OF BIDS:

Bids shall be submitted under single stage two bid system i.e., Technical and Commercial Bid. Bidders are advised to go through the details thoroughly before bid submission as AIC will not be responsible for rejection of any bid due to incorrect/faulty bid submission. The TENDER response documents should be submitted in a sealed cover in the following manner and the set should contain one copy each of the following: -

**Envelope 1: Duly filled Form** proposing for the engagement along with the details of TENDER Fee, Bid Earnest Money deposit should be put in this envelope superscribed as **“QUOTATION FOR EMPANELMENT AS RST AGENCY- TENDER FEES AND BID SECURITY DECLARATION”**

**Envelope 2: TECHNICAL BID:** The Technical Bid should be submitted in a single sealed envelope super scribed as **“QUOTATION FOR EMPANELMENT AS RST AGENCY - TECHNICAL”** along with all the documents in proof of eligibility criteria and evaluation points as mentioned hereinbelow.

The Technical Bid shall comprise of all annexures along with required documents. Also, submit the copy of this TENDER document (after downloading the same from our website) duly signed with stamp on each page, implying acceptance of the terms and conditions of this TENDER. If technical bid contains any financials/commercial details, the bid will be deemed to be disqualified and not considered for further evaluation. *No duplicate of Technical Bid is to be submitted by the bidders.*

**Envelope 3: COMMERCIAL BID:** The Commercial Bid should be submitted in a single separate duly sealed envelope super scribed as **“QUOTATION FOR EMPANELMENT AS RST AGENCY - COMMERCIAL”**.

The Commercial Bid shall contain the price to be submitted as per the ***as per annexure 6*** on their letter head with quoted rates.

AIC shall not pay any other amount on any account including mobilization charges, office expenses, transport charges, phone charges etc.

*No duplicate of Commercial Bid is to be submitted by the bidders.*

**Envelope 4 (Main envelope):** Envelope 1, 2 and 3 should be put together in a separate envelope to constitute one set super scribed as **“QUOTATION FOR EMPANELMENT AS RST AGENCY”**.



The sealed Proposal shall be addressed to

**Deputy Manager,  
Research & Development Department,  
Agriculture Insurance Company of India Ltd.,  
Head Office,  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar,  
New Delhi -110023**

#### 4.9 Performance Security

The empanelled RST Agencies shall be required to furnish performance security through RTGS/NEFT or by way of Bank Guarantee (PBG) for empanelment as "RST Agency". The successful bidder shall be furnishing different PBG for different categories of District, i.e., Large, Medium, Small.

Separate PBG must be submitted for each category of Districts i.e., Small, Medium, and Large.

##### **Quantum of PBG:**

For L1 in each category of Districts i.e., Small, Medium, and Large: Rs 1,00,000/- (Rupees One Lakh Only) per Category.

For empanelled RST Agencies other than L1 in each category of Districts i.e., Small, Medium, and Large: Rs 50,000/- (Rupees Fifty Thousand Only) per Category.

- 4.9.1.1 The PBG shall be denominated in Indian Rupees. All charges whatsoever such as premium; commission etc. with respect to the PBG shall be borne by the successful bidder.
- 4.9.1.2 In the event of the successful bidder being unable to service the contract for whatever reason, AIC may invoke the PBG.
- 4.9.1.3 AIC shall also be entitled to make recoveries from the successful bidder's bills, Performance Bank Guarantee, or any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction, or misstatement.
- 4.9.1.4 The PBG may be discharged/ returned by AIC upon being satisfied that there has been due performance of the obligations of the successful bidder under the contract. However, no interest shall be payable on the PBG.

**The format for Performance Bank Guarantee is given in Annexure: 5**

#### 4.10 Delays in Bidder's Performance

The bidder must strictly adhere to the implementation schedule, as specified in the work order issued by AIC, and any delay in completion of the obligations by the bidder will enable AIC to resort to any or all the following:



- 4.10.1 Claiming Liquidated Damages
- 4.10.2 Termination of work order fully or partly and claim liquidated damages.
- 4.10.3 Invoking Bid Security Declaration given in lieu of Earnest Money Deposit/ invoking Performance Bank Guarantee.

#### 4.11 Liquidated Damages / Penalty

The liquidated damages/penalty shall be applicable under the following circumstances:

- 4.11.1 If the deliverables are not submitted as per schedule, the Bidder shall be liable to pay 2.5% of the total cost of the Work Order for delay of each week or part thereof.
- 4.11.2 If the deliverables are not acceptable to AIC, and defects are not rectified to the satisfaction of AIC within 15 days of the receipt of the notice, the Bidder shall be liable for an amount equal to 2.5% of the total cost of the Work order for every week or part thereof for the delay.
- 4.11.3 The amount of liquidated damages/penalty under the Contract shall not exceed 10% of the total award value.

#### 4.12 Force Majeure

If the performance by any party to the Contract is prevented, restricted, delayed or interfered by reason of fire, explosion, cyclone, flood, war, revolution, blockage or embargo, any law, order, proclamation, ordinance, demand or requirements of any Government or authority, strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or any other circumstances beyond the control of the party affected, then notwithstanding anything here before contained, the party affected shall be excused from its performance to the extent such performance relates to such events provided that the party so affected uses its best efforts to remove such cause of non-performance and when removed the party shall continue performance with utmost diligence. In the event of delay due to Force Majeure for more than one month the Contract may be terminated by both the parties mutually. Termination under such circumstances will be without any liability on either side. However, the dues for completed work to the satisfaction of AIC, shall be paid by AIC. The Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.



**Measures to be taken:**

- 4.12.1 A Party affected by an event of Force Majeure shall continue to perform its obligations under the Assignment as far as is reasonably practical and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- 4.12.2 A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than seven (7) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- 4.12.3 Any period within which a Party shall, pursuant to this Assignment, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action because of Force Majeure.
- 4.12.4 During the period of their inability to perform the Services because of an event of Force Majeure, the Bidder, upon instructions by AIC, shall either:
- 4.12.5 demobilize; or
- 4.12.6 Continue with the Services to the extent possible, in which case the Bidder shall continue to be paid proportionately and on prorata basis, under the terms of this Assignment.
- 4.12.7 In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to dispute resolution clause.

**4.13 Accounting Inspection and Audits.****The Bidder:**

- 4.13.1 Shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time changes and costs, and the bases thereof, and
- 4.13.2 Shall periodically permit AIC or its designated representative, up to two years from expiration or termination of this Contract, to inspect the same and make copies thereof as well as to have them audited by auditors appointed by AIC.

**4.14 Prices**

The price quoted by the bidder shall include all costs such as taxes (but excluding GST only), levies, cess, excise, octroi and custom duties, installation, commissioning, insurance, Satellite images cost, if any etc.

**4.15 Non-negotiability on TENDER document**

AIC is not responsible for any assumptions or judgments made by the bidders for arriving at any type of sizing or costing or quantum of work. The Bidders shall adhere to the terms of this tender and shall not deviate from the same.

**4.16 Assignment**

Neither the contract nor any rights granted under the contract may be sold, leased, assigned, or otherwise transferred, in whole or in part, by the bidder, and any such attempted sale, lease, assignment or otherwise transfer shall be void and of no effect without the advance written consent of AIC.





#### 4.17 Subcontracting

The Bidder is not allowed to subcontract work relating to the Services.

#### 4.18 Contract Period

- 4.18.1 The duration of agreement shall be for a period of three years starting from Kharif 2021 to end of Rabi/Summer 2023-24 season. However, it would be compulsory on the part of agency to complete the work for the season awarded during the period of contract even if the performance thereof is beyond the contract period. Similarly work order may be placed for the earlier/past seasons during the validity of the contract. The contract may be ended or extended for a period of one year, subject to performance review. AIC can extend the contract by additional period at the sole discretion of AIC. However, the terms of the contract will be mutually agreed for the extension.
- 4.18.2 AIC will enter into an agreement with successful empanelled bidders for the duration of the project. AIC reserves the right to terminate the contract if the assignment is not proceeding in accordance with the terms of contract by issuing a notice of 30 days without prejudice to its right to claim liquidated damages.
- 4.18.3 At all times during implementation, selected bidder needs to adhere to AICs' required compliances vis-à-vis security, confidentiality, integrity, and availability and any guidelines any regulatory/ government agency on the same.

#### 4.19 Delays in Design, Implementation and Performance Guarantee

The bidder must strictly adhere to the project timeline schedule, for each assignment for performance of the obligations arising out of the contract and any delay will enable AIC to resort to any or all the following at sole discretion of AIC.

##### 4.19.1 Claiming Liquidated Damages

##### 4.19.2 Termination of the agreement fully or partly

In addition to the termination of the agreement, AIC reserves the right to appropriate the damages by invoking the performance guarantee.

#### 4.20 Publicity

Any publicity by the bidder in which the name of AIC is to be used should be done only with the explicit written permission of AIC.

#### 4.21 Confidentiality

Except with the prior written consent of AIC, the Bidder and the Personnel employed by them shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Bidder and its Personnel make public the recommendations formulated during, or because of, the Services.

For this purpose, if required by AIC, the bidder and AIC shall execute a Non-disclosure Agreement (NDA). The NDA format will be shared with the successful bidder. The bidder shall execute the NDA within one month from the date of acceptance of the purchase order.



## 4.22 Applicable laws and jurisdictions

The Contract with the RST Agencies shall be governed in accordance with the laws of India for the time being in force and will be subject to the exclusive jurisdiction of Courts at Delhi (with the exclusion of all other courts).

## 4.23 Collusive Conduct

Bidders and their officers, employees, agents, and advisers must not engage in any collusion, anti – competitive conduct or any other similar conduct with any other bidder or any other person in relation to the preparation or lodging of responses.

By submitting a signed proposal, the bidder certifies that:

- 4.23.1 It has arrived at the prices in its proposal without agreement or discussion with any other bidder of this TENDER document for the purpose of restricting competition.
- 4.23.2 The prices in the proposal have not been disclosed and will not be disclosed to any other bidder of this TENDER document.
- 4.23.3 No attempt by the bidder to induce any other bidder to submit or not submit a proposal for restricting competition has occurred.

## 4.24 Fraud and Corruption

Definitions: AIC's policy requires that AIC as well as the Bidder observe the highest standard of ethics during the execution of the Contract. In pursuance of this policy, AIC defines, for the purpose of this provision, the terms set forth as follows:

- 4.24.1 "Corrupt Practice" means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a Public Official in the selection process or in Contract execution.
- 4.24.2 "Fraudulent Practice" means a misrepresentation or omission of facts to influence a selection process or the execution of a Contract,
- 4.24.3 "Collusive Practices" means a scheme or arrangement between two or more Consultants, with or without the knowledge of AIC, designed to establish prices at artificial, non-competitive levels.
- 4.24.4 "Coercive Practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or affect the execution of a contract.

The bidder shall not be involved in any of the abovementioned practices.

## 4.25 Settlement of Disputes

- 4.25.1 Amicable Settlement: Performance of the Contract is governed by the terms & conditions of the Contract in case disputes arise between the parties regarding any matter under the Contract, Party to the Contract may send a written Notice of Dispute to the other party. The Party receiving the Notice of Dispute will consider the Notice and respond to it in writing within 15days after receipt. If that party fails to respond within 7 days, or the dispute cannot be amicably settled within 30 days following the response of that party, the dispute will be referred to Arbitration.



- 4.25.2 Arbitration: In the case of dispute arising upon or in relation to or in connection with the Contract between AIC and the Bidder, which has not been settled amicably, any party can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996. Such disputes shall be referred to a sole arbitrator so appointed mutually by the parties. The Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof, shall apply to these arbitration proceedings.
- 4.25.3 Arbitration proceedings shall be held in New Delhi, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- 4.25.4 The decision of the arbitrator shall be final and binding upon both parties. The expenses of the arbitrators as determined by the arbitrators shall be shared equally by AIC and the Bidder. However, the expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself. All arbitration awards shall be in writing and shall state the reasons for the award.

## 4.26 Conflict of Interest

The bidder shall disclose to AIC in writing all actual and potential conflicts of interest that exist, arise, or may arise (either for the bidder or the bidder's team) while performing the Service(s) as soon as practical after it becomes aware of that conflict.

## 4.27 Payment Terms

Payment of undisputed invoices shall be released within 01 months after receipt of satisfactory reports as specified by AIC in desired formats in conformity with scope of work specified and compliance with the terms/ conditions/ requirements under TENDER document/ Work Order.

Agency shall submit the reports in the formats as desired by AIC in the mode (Offline / Online) as specified in the work order. On verification of the reports, AIC will provide the acceptance of reports as per the terms and conditions of the work order / TENDER document for the payment. Thereafter, Agency may raise the Invoice for Payment.

Incomplete report / non submission / partial submission of specified documents, photos, videos etc. will not be considered for payment.

No advance payment shall be paid by AIC. Payment to the Agencies will be made only after full completion of assigned job as per work order.

All payments shall be released after necessary deductions as per prevailing TDS and Taxation rules.

## 4.28 Other Payment Terms

At all times AIC would be paying only for the services utilized by AIC.

Also, the payments will be made only after the acceptance of the relevant activities/ deliverables as agreed.



## 4.29 Miscellaneous Terms and Conditions and Provisions

The following are some of the general terms and conditions:

- 4.29.1 Documents Prepared by the Bidder to be the Property of AIC: All specifications, reports, other documents prepared by the Bidder for AIC under this Assignment shall become and remain the property of AIC, and the Bidder shall, not later than upon termination or expiration of this Assignment, deliver all such documents to AIC, together with a detailed inventory thereof
- 4.29.2 Nothing contained in these Terms and Conditions be construed as establishing or creating between the Parties, a relationship of Master and Servant or Principal and Agent.
- 4.29.3 Any failure or delay on the part of any Party to exercise right or power under these Terms and Conditions shall not operate as waiver thereof.
- 4.29.4 The Bidder shall notify AIC of any material change in their status where such change would impact on performance of obligations under this Assignment.
- 4.29.5 Limitation of Liability: Unless otherwise stated, neither Party shall, in any event, regardless of the form of claim, be liable for (a) any indirect, special, punitive, exemplary, speculative or consequential damages, including but not limited to, any loss of use, loss of data, business interruption, and loss of income or profits, unless it had an advance notice of the possibility of any such damages; or (b) damages relating to any claim that accrued more than two (2) years before the institution of adversarial proceedings thereon.
- 4.29.6 Subject to the above and unless otherwise stated in this Assignment, the maximum aggregate liability of the Bidder shall be, regardless of the form of claim, shall be the total contract value.

## 4.30 Fairness and Good Faith

- 4.30.1 **Good Faith:** The Parties undertake to act in good faith with respect to each other's rights under this Assignment and to adopt all reasonable measures to ensure the realization of the objectives of this Assignment.
- 4.30.2 **Operation of the Assignment:** The Parties recognize that it is impractical in this Assignment to provide for every contingency which may arise during the life of the Contract, and the Parties hereby agree that such unforeseen circumstances shall be dealt with mutual discussion.

## 4.31 Legal Compliance

- 4.31.1 The successful bidders hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations, and codes in performing its obligations hereunder, including procurement of license, permits and certificates and payment of taxes where required. If at any time during the term of this agreement, AIC identifies or information comes to AIC's attention that the successful bidders is or may be in violation of any law, ordinance, regulation, or code (or if it is so decreed or adjudged by any court, tribunal, or other authority), AIC shall be entitled to terminate this agreement with immediate effect.
- 4.31.2 The successful bidder shall maintain all proper records, particularly but without limitation accounting records, required by any law, code, practice or corporate policy applicable to it



from time to time including records, returns and applicable documents under the Labour Legislation.

- 4.31.3 The successful bidder shall ensure payment of minimum wages to persons engaged by it as fixed from time to time under the Minimum Wages Act, 1948. In case the same is not paid, the liability under the act shall solely rest with the successful bidder.

#### 4.32 Integrity Pact

The Bidders shall be required to execute pre-contract integrity pact as per the annexure- 9 at the time of submission of bids.



## 5 ANNEXURES

### Annexure 1: Cover Letter

**TENDER No: RSCMS/TENDER/29-11-2021**

Date:

To,

Deputy Manager,  
Research and Development Department,  
Agriculture Insurance Company of India Ltd. (AIC)  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar  
New Delhi -110023  
Email – [HO-R&Dgroup@aicofindia.com](mailto:HO-R&Dgroup@aicofindia.com)

Dear Sir,

**Sub: TENDER no. RSCMS/TENDER/29-11-2021 for Remote Sensing Application for Claims Management**

Having examined the TENDER documents including all annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer Remote Sensing Application for Claims Management and related services to AIC as mentioned in TENDER document in conformity with the said TENDER documents in accordance with the Commercial bid and made part of this TENDER.

We understand that the TENDER provides generic specifications about all the items, and it has not been prepared by keeping in view any specific bidder. We understand that the TENDER floated by AIC is a confidential document and we shall not disclose, reproduce, transmit or make it available to any other person.

We have read, understood, and accepted the terms/ conditions/ rules mentioned in the TENDER. Until a formal contract is prepared and executed, this TENDER offer, together with AIC's written acceptance thereof and AIC's notification of award read with issued work order, shall constitute a binding contract between us.

We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We have never been barred/black-listed by any regulatory /statutory authority/PSU/Government undertaking in India.

We understand that AIC is not bound to accept the lowest or any offer AIC may receive. We also understand that the whole bidding exercise may be scrapped without assigning any reason and it is acceptable to us.

We certify that we have provided all the information requested by AIC in the format requested for. We also understand that AIC has the exclusive right to reject this offer in case AIC is of the opinion that



the required information is not provided or is provided in a different format. It is also confirmed that the information submitted is true to our knowledge and AIC reserves the right to reject the offer if anything is found incorrect.

Place:

Date:

Seal and signature of the bidder



## Annexure 2: Self declaration of Relevant Experience

**TENDER: RSCMS/TENDER/29-11-2021**

To,

Deputy Manager,  
Research and Development Department,  
Agriculture Insurance Company of India Ltd. (AIC)  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar  
New Delhi -110023  
Email – [HO-R&Dgroup@aicofindia.com](mailto:HO-R&Dgroup@aicofindia.com)

Dear Sir,

**Ref. Your TENDER: RSCMS/TENDER/29-11-2021 for Remote Sensing Application for Claims Management**

1. Details of Experience in Remote Sensing Application for Claims Management
2. Details of / reports of previously conducted Remote Sensing Application activities or similar study.

Sr. No.	Client's Name	Scope of Work	of Client Contact Details along with contact person name, designation, phone number & email id	Remarks	Supporting Document attached Yes/No

Yours faithfully,

.....

[signature with date, name, and designation] for and on behalf of the bidder

(name & address)





**Annexure 3: Confirmation of Eligibility Criteria and Proof to be submitted**

Only those Bidders who fulfil the following criteria are eligible to respond to the TENDER. Offers received from the bidders who do not fulfil all or any of the following eligibility criteria are liable to be rejected.

SN	Criteria	Proof to be submitted	Compliance (Yes/No)
1	The bidder should be a Government Organization/ PSU/ Partnership/ LLP or a Limited Company/ Private Limited Company/ under Companies Act in India.	Self-attested copy of the Certificate of Incorporation / Certificate of Commencement of Business/ Partnership deed / MOA / AOA to be submitted.	
2	The bidder must be registered with relevant Govt. /Statutory Authorities/tax authorities for not less than three years such as Income tax department etc. as required in the normal course of business to render similar services. <i>(Exempted for companies recognised as Start-ups by DPIIT. However, for start-ups registration with relevant Govt. /Statutory Authorities/tax authorities at present is must.)</i>	Relevant Registration certificate/GST return/Income tax return for the past 3 years. Start-ups shall provide registration certificate/ GST/PAN Card etc	
3	The Annual Average Turnover of the bidder should not be less than Rs.2 Crore for last three financial years. i.e 2018-19, 2019-20 & 2020-21. <i>(Exempted for companies recognised as Start-ups by DPIIT)</i>	Audited accounts (Balance Sheet and Profit and Loss Account etc.) for at least 3 financial years.	
4	The bidder must have relevant experience of at least two seasons and must have worked with minimum two Insurance Companies starting from Kharif 2016 season in implementation of minimum two of the activities specified in the scope of the work out of which Cropped Area estimation or Crop yield estimation is mandatory. <i>(Exempted for companies recognised as Start-ups by DPIIT)</i>	Experience certificates from two clients/companies along with declaration.	



SN	Criteria	Proof to be submitted	Compliance (Yes/No)
5	The bidder should have experience or capability of using modern tools like Artificial Intelligence/machine Learning, Crop Models, UAV Image Processing and Satellite data analysis (both optical and microwave).	Self-declaration mentioning the projects and details thereof.  *For start-ups, self-declaration mentioning the capability along with the details of skilled, qualified, trained manpower along with details of projects undertaken by them.	
6	The Agencies must have at least two skilled, qualified, trained manpower, with required educational qualification as specified in the prevailing operational guidelines of PMFBY/RWBCIS/Other Crop Insurance products with minimum 2 years' relevant experience for the specified activities.	Undertaking on bidder's letterhead with total no. of personnel engaged with educational qualification and experience.	
7	Agencies shall submit the details of SPOC with Name, Email and Contact details at the time of submitting the TENDER documents.	Details on bidder's letterhead	
8	The Agencies must not have been currently blacklisted by any Government/Ministry/Department/PSU nor should have been currently debarred from dealing with any company/ public department.	Self-Declaration on Bidder's Letterhead as mentioned in Covering letter	
9	The selected Agencies shall not be allowed to assign/sub-contract the work under this TENDER to any other Agency.	Self-Declaration on Bidder's Letterhead	
10	The personnel engaged by the Agencies should be tech savvy and should be capable of working on remote sensing software and usage of drones, computer, and Mobile Apps.	Self-Declaration on Bidder's Letterhead	
11	Authorization to sign the bid	Power of attorney or duly signed authorization letter (by power of attorney holder, copy of which to be attached)	

**Note:**

- a. Bidders need to ensure compliance to all the eligibility criteria points.
- b. All proof as mentioned above are required to be submitted. The bid of the bidders who have failed to provide relevant proof will be rejected.



Annexure 4: Format of BID SECURITY DECLARATAION IN LIEU OF EMD

To,

Date:

Deputy Manager,  
Research and Development Department,  
Agriculture Insurance Company of India Ltd. (AIC)  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar  
New Delhi -110023  
Email – [HO-R&Dgroup@aicofindia.com](mailto:HO-R&Dgroup@aicofindia.com)

Dear Sir,

**Sub: BID SECURITY DECLARATION in respect of TENDER No: RSCMS/TENDER/29-11-2021 for BID SECURITY DECLARATAION IN LIEU OF EMD**

We hereby undertake to abide by all the TENDER conditions unconditionally. We further undertake as follows:

- We will not withdraw our bid during the period of bid validity specified in the TENDER.
- In the case we are one of the successful bidders who are being empanelled, we will not withdraw or amend the TENDER conditions or impair or derogate from the TENDER.
- We shall furnish performance guarantee as per the provisions of the TENDER document within the time stipulated.

In the event of any breach of this undertaking, we understand and acknowledge that we shall be blacklisted for a period of 03 years from the date of breach from any present and future assignments with AIC.

Date: \_\_\_\_\_

Signature of authorized person with seal

Place: \_\_\_\_\_

Name of Authorized\* Signatory



## Annexure 5: Performa for Performance Bank Guarantee

(To be stamped in accordance with stamp act)

Reference No.: \_\_\_\_\_

Date: \_\_\_\_\_

Bank Guarantee No: \_\_\_\_\_

To: \_\_\_\_\_

Against contract vide advance acceptance of the RSCMS/TENDER/29-11-2021 covering supply of Remote Sensing Application for Claims Management (hereinafter called the said 'contract') entered into between Agriculture Insurance Company of India Limited (hereinafter called the Purchaser) and (hereinafter called the Vendor) this is to certify that at the request of the Vendor, we \_\_\_\_\_ (Name of the Bank), are holding in trust in favour of the Purchaser, the amount of Rupees \_\_\_\_\_ (Write the sum herein words) to indemnify and keep indemnified the Purchaser against any loss or damage that may be caused to or suffered by the Purchaser by reason of any breach by the Vendor of any of the terms and conditions of the said contract and/ or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/ or in the performance thereof has been committed by the Vendor and the amount of loss or damage that has been caused or suffered by the Purchaser shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith on demand and without demur to the Purchaser.

We \_\_\_\_\_ (Name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfilment in all respects of the said contract by the Vendor i.e. till (viz. the date up to 12 months after the date of signing of the contract between the Vendor and the Purchaser) hereinafter called the said date and that if any claim accrues or arises against us \_\_\_\_\_ (Name of the Bank) by virtue of this guarantee before the said date, the same shall be enforceable against us \_\_\_\_\_ (Name of the Bank), notwithstanding the fact that the same is enforced within six months after the said date, if notice of any such claim has been given to us \_\_\_\_\_ (Name of the Bank), by the Purchaser before the said date. Payment under this letter of guarantee shall be made promptly upon our receipt of notice to that effect from the Purchaser.

It is fully understood that this guarantee is effective from the date of the said contract and that we \_\_\_\_\_ (Name of the Bank), undertake not to revoke this guarantee during its currency without the consent in writing of the Purchaser.

We undertake to pay to the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the Vendor in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present bond being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Vendor shall have no claim against us for making such payment.

We \_\_\_\_\_ (Name of the Bank), further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the Vendor from time to time or to postpone for any time from time to time any of the power exercisable by the Purchaser against the said Vendor and to forebear or enforce any of the terms and conditions relating to the said contract and we, \_\_\_\_\_ (Name of the Bank), shall not be released from our liability under this guarantee



by reason of any such variation or extension being granted to the said Vendor or for any forbearance by the Purchaser to the said Vendor or for any forbearance and/ or omission on the part of the Purchaser or any other matter or thing what-so-ever, which under the law relating to sureties, would, but for this provision have the effect of so releasing us from liability under this guarantee.

The Guarantee shall not be affected by any change in the constitution or winding up of the Vendor or the Bank or any absorption, merger or amalgamation of the Vendor or the Bank with any other person. To give full effect to this Guarantee, the AIC shall be entitled to treat the Bank as the principal debtor. The AIC shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee from time to time to vary any of the terms and conditions contained in the contract or to extend time for performance of the contract or any part of the contract or to postpone for any time and from time to time any of the powers exercisable by it against the said Vendor and either to enforce or forbear from enforcing any of the terms and conditions contained in the said contract or the securities available to the Authority, and the Bank shall not be released from its liability under these presents by any exercise by the AIC of the liberty with reference to the matters aforesaid or by reason of time being given to the said Vendor or any other forbearance, act or omission on the part of the AIC or any indulgence by the AIC to the said Vendor or by any change in the constitution of the AIC or its absorption, merger or amalgamation with any other person or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of releasing the Bank from its such liability. Any notice by way of request, demand or otherwise hereunder shall be sufficiently given or made if addressed to the Bank and sent by courier or by registered mail to the Bank at the address set forth herein. We undertake to make the payment on receipt of your notice of claim on us addressed to [name of Bank along with branch address] and delivered at our above branch which shall be deemed to have been duly authorised to receive the said notice of claim. It shall not be necessary for the AIC to proceed against the said Vendor before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank, notwithstanding any other security which the AIC may have obtained from the said Vendor or any other person and which shall, at the time when proceedings are taken against the Bank hereunder, be outstanding or unrealized. We, the Bank, further undertake not to revoke this Guarantee during its currency except with the previous express consent of the AIC in writing. The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorised and has full power to execute this Guarantee for and on behalf of the Bank. This guarantee shall also be operable at our..... Branch at New Delhi, from whom, confirmation regarding the issue of this guarantee or extension / renewal thereof shall be made available on demand. In the contingency of this guarantee being invoked and payment thereunder

claimed, the said branch shall accept such invocation letter and make payment of amounts so demanded under the said invocation.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Vendor.

Office Seal	(Authorized Signatory)
Place:	Name:
Date:	Designation:
Mobile No:	
Business Address:	



## Annexure 6: Commercial Bid

Reference Number: RSCMS/TENDER/29-11-2021

To,

Deputy Manager,  
Research and Development Department,  
Agriculture Insurance Company of India Ltd. (AIC)  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar  
New Delhi -110023  
Email – [HO-R&Dgroup@aicofindia.com](mailto:HO-R&Dgroup@aicofindia.com)

Dear Sir,

**" Remote Sensing Application for Claims Management "**

Reference Number: RSCMS/TENDER/29-11-2021

In terms of the above-mentioned TENDER document, we submit herewith the commercial bid (fees) for the assignment proposed by AIC as Service Provider.

SL	Category of District (As mentioned in the annexure 7)	Cost per District (Rs)
1	Large District	Rs. In words:
2	Medium District	Rs. In words:
3	Small District	Rs. In words:
Grand Total		Rs.
Note: The cost is for evaluating L1, L2, L3, L4, L5, L6, L7 for each category only.		

Total Amount (in words): \_\_\_\_\_

The amount is including any taxes (but excluding GST) and levies but excluding Good and Services Tax (GST) and is a fixed price. The GST shall be paid by AIC as per actuals. To L-1 commercial evaluation only the Total Bid Amount (in figure) will apply.

(Signature) (In the capacity of)

Duly authorized to sign Proposal for and on behalf of Bidder

Business Address

Date:

Place:



## Annexure 7: List of Districts

### Large Districts:

Sl. No	State Name	District ID	District Name
1	ANDHRA PRADESH	21	Anantapur
2	ANDHRA PRADESH	127	Chittoor
3	ANDHRA PRADESH	179	East Godavari
4	ANDHRA PRADESH	225	Guntur
5	ANDHRA PRADESH	351	Krishna
6	ANDHRA PRADESH	357	Kurnool
7	ANDHRA PRADESH	494	Prakasam
8	ANDHRA PRADESH	612	Sri Potti Sriramulu Nellore
9	ANDHRA PRADESH	687	West Godavari
10	ANDHRA PRADESH	696	Y.S.R.
11	GUJARAT	3	Ahmadabad
12	GUJARAT	18	Amreli
13	GUJARAT	49	Banas Kantha
14	GUJARAT	79	Bhavnagar
15	GUJARAT	264	Jamnagar
16	GUJARAT	286	Kachchh
17	GUJARAT	482	Patan
18	GUJARAT	516	Rajkot
19	GUJARAT	622	Surendranagar
20	KARNATAKA	35	Bagalkote
21	KARNATAKA	43	Ballari
22	KARNATAKA	70	Belagavi
23	KARNATAKA	86	Bidar
24	KARNATAKA	124	Chitradurga
25	KARNATAKA	237	Hassan
26	KARNATAKA	291	Kalaburagi
27	KARNATAKA	343	Koppal
28	KARNATAKA	510	Raichur
29	KARNATAKA	649	Tumakuru
30	KARNATAKA	673	Vijayapura
31	MADHYA PRADESH	72	Betul
32	MADHYA PRADESH	119	Chhatarpur
33	MADHYA PRADESH	120	Chhindwara
34	MADHYA PRADESH	155	Dhar
35	MADHYA PRADESH	513	Raisen
36	MADHYA PRADESH	515	Rajgarh
37	MADHYA PRADESH	532	Rewa
38	MADHYA PRADESH	540	Sagar
39	MADHYA PRADESH	557	Satna



40	MADHYA PRADESH	559	Sehore
41	MADHYA PRADESH	561	Seoni
42	MADHYA PRADESH	575	Shivpuri
43	MADHYA PRADESH	655	Ujjain
44	MADHYA PRADESH	672	Vidisha
45	MADHYA PRADESH	692	West Nimar
46	MAHARASHTRA	4	Ahmadnagar
47	MAHARASHTRA	17	Amravati
48	MAHARASHTRA	32	Aurangabad
49	MAHARASHTRA	85	Bid
50	MAHARASHTRA	99	Buldana
51	MAHARASHTRA	114	Chandrapur
52	MAHARASHTRA	162	Dhule
53	MAHARASHTRA	259	Jalgaon
54	MAHARASHTRA	260	Jalna
55	MAHARASHTRA	367	Latur
56	MAHARASHTRA	432	Nagpur
57	MAHARASHTRA	438	Nanded
58	MAHARASHTRA	444	Nashik
59	MAHARASHTRA	465	Osmanabad
60	MAHARASHTRA	478	Parbhani
61	MAHARASHTRA	501	Pune
62	MAHARASHTRA	550	Sangli
63	MAHARASHTRA	556	Satara
64	MAHARASHTRA	595	Solapur
65	MAHARASHTRA	680	Wardha
66	MAHARASHTRA	701	Yavatmal
67	ODISHA	404	Mayurbhanj
68	ODISHA	618	Sundargarh
69	RAJASTHAN	6	Ajmer
70	RAJASTHAN	13	Alwar
71	RAJASTHAN	61	Barmer
72	RAJASTHAN	80	Bhilwara
73	RAJASTHAN	89	Bikaner
74	RAJASTHAN	130	Churu
75	RAJASTHAN	204	Ganganagar
76	RAJASTHAN	231	Hanumangarh
77	RAJASTHAN	254	Jaipur
78	RAJASTHAN	255	Jaisalmer
79	RAJASTHAN	261	Jalor
80	RAJASTHAN	278	Jhunjhunun
81	RAJASTHAN	280	Jodhpur
82	RAJASTHAN	431	Nagaur





83	RAJASTHAN	471	Pali
84	RAJASTHAN	581	Sikar
85	RAJASTHAN	647	Tonk
86	TELANGANA	721	NALGONDA
87	UTTAR PRADESH	235	Hardoi
88	UTTAR PRADESH	325	Kheri
89	UTTAR PRADESH	590	Sitapur

**Medium Districts**

Sl. No	State Name	District ID	District Name
1	ANDHRA PRADESH	613	Srikakulam
2	ANDHRA PRADESH	676	Visakhapatnam
3	ANDHRA PRADESH	677	Vizianagaram
4	ARUNACHAL PRADESH	115	Changlang
5	ASSAM	39	Baksa
6	ASSAM	63	Barpeta
7	ASSAM	159	Dhemaji
8	ASSAM	164	Dibrugarh
9	ASSAM	217	Golaghat
10	ASSAM	282	Jorhat
11	ASSAM	295	Kamrup
12	ASSAM	337	Kokrajhar
13	ASSAM	362	Lakhimpur
14	ASSAM	429	Nagaon
15	ASSAM	592	Sivasagar
16	ASSAM	598	Sonitpur
17	ASSAM	651	Udalguri
18	BIHAR	26	Araria
19	BIHAR	32	Aurangabad
20	BIHAR	53	Banka
21	BIHAR	69	Begusarai
22	BIHAR	75	Bhagalpur
23	BIHAR	83	Bhojpur
24	BIHAR	102	Buxar
25	BIHAR	140	Darbhanga
26	BIHAR	210	Gaya
27	BIHAR	221	Gopalganj
28	BIHAR	266	Jamui
29	BIHAR	288	Kaimur (Bhabua)
30	BIHAR	317	Katihar
31	BIHAR	322	Khagaria



32	BIHAR	331	Kishanganj
33	BIHAR	380	Madhepura
34	BIHAR	381	Madhubani
35	BIHAR	425	Muzaffarpur
36	BIHAR	434	Nalanda
37	BIHAR	446	Nawada
38	BIHAR	480	Pashchim Champaran
39	BIHAR	486	Patna
40	BIHAR	503	Purba Champaran
41	BIHAR	507	Purnia
42	BIHAR	536	Rohtas
43	BIHAR	542	Saharsa
44	BIHAR	547	Samastipur
45	BIHAR	555	Saran
46	BIHAR	589	Sitamarhi
47	BIHAR	593	Siwan
48	BIHAR	619	Supaul
49	BIHAR	668	Vaishali
50	CHATTISGARH	45	Balod
51	CHATTISGARH	46	Baloda Bazar
52	CHATTISGARH	47	Balrampur
53	CHATTISGARH	48	Bametara
54	CHATTISGARH	65	Bastar
55	CHATTISGARH	87	Bijapur
56	CHATTISGARH	90	Bilaspur
57	CHATTISGARH	135	Dakshin Bastar Dantewada
58	CHATTISGARH	153	Dhamtari
59	CHATTISGARH	174	Durg
60	CHATTISGARH	208	Gariaband
61	CHATTISGARH	268	Janjgir - Champa
62	CHATTISGARH	269	Jashpur
63	CHATTISGARH	285	Kabeerdham
64	CHATTISGARH	342	Kondagaon
65	CHATTISGARH	345	Korba
66	CHATTISGARH	346	Koriya
67	CHATTISGARH	384	Mahasamund
68	CHATTISGARH	420	Mungeli
69	CHATTISGARH	511	Raigarh
70	CHATTISGARH	512	Raipur
71	CHATTISGARH	517	Rajnandgaon
72	CHATTISGARH	616	Sukma
73	CHATTISGARH	620	Surajpur
74	CHATTISGARH	623	Surguja



75	CHATTISGARH	663	Uttar Bastar Kanker
76	GUJARAT	20	Anand
77	GUJARAT	27	Aravalli
78	GUJARAT	78	Bharuch
79	GUJARAT	95	Botad
80	GUJARAT	128	Chota Udaipur
81	GUJARAT	150	Devbhumi Dwarka
82	GUJARAT	171	Dohad
83	GUJARAT	203	Gandhinagar
84	GUJARAT	213	Gir Somnath
85	GUJARAT	283	Junagadh
86	GUJARAT	324	Kheda
87	GUJARAT	388	Mahesana
88	GUJARAT	389	Mahisagar
89	GUJARAT	414	Morbi
90	GUJARAT	442	Narmada
91	GUJARAT	445	Navsari
92	GUJARAT	473	Panch Mahals
93	GUJARAT	493	Porbandar
94	GUJARAT	539	Sabar Kantha
95	GUJARAT	621	Surat
96	GUJARAT	625	Tapi
97	GUJARAT	667	Vadodara
98	GUJARAT	669	Valsad
99	HARYANA	14	Ambala
100	HARYANA	82	Bhiwani
101	HARYANA	116	Charki Dadri
102	HARYANA	193	Fatehabad
103	HARYANA	242	Hisar
104	HARYANA	273	Jhajjar
105	HARYANA	279	Jind
106	HARYANA	289	Kaithal
107	HARYANA	313	Karnal
108	HARYANA	358	Kurukshetra
109	HARYANA	387	Mahendragarh
110	HARYANA	464	Nuh
111	HARYANA	472	Palwal
112	HARYANA	475	Panipat
113	HARYANA	533	Rewari
114	HARYANA	535	Rohtak
115	HARYANA	588	Sirsa
116	HARYANA	597	Sonipat
117	HARYANA	699	Yamunanagar



118	HIMACHAL PRADESH	299	Kangra
119	HIMACHAL PRADESH	397	Mandi
120	JAMMU & KASHMIR	263	Jammu
121	JAMMU & KASHMIR	408	Mirpur
122	JAMMU & KASHMIR	500	Punch
123	JHARKHAND	93	Bokaro
124	JHARKHAND	117	Chatra
125	JHARKHAND	148	Deoghar
126	JHARKHAND	154	Dhanbad
127	JHARKHAND	172	Dumka
128	JHARKHAND	206	Garhwa
129	JHARKHAND	214	Giridih
130	JHARKHAND	216	Godda
131	JHARKHAND	223	Gumla
132	JHARKHAND	240	Hazaribagh
133	JHARKHAND	265	Jamtara
134	JHARKHAND	328	Khunti
135	JHARKHAND	366	Latehar
136	JHARKHAND	467	Pakur
137	JHARKHAND	469	Palamu
138	JHARKHAND	481	Pashchimi Singhbhum
139	JHARKHAND	505	Purbi Singhbhum
140	JHARKHAND	525	Ranchi
141	JHARKHAND	543	Sahibganj
142	JHARKHAND	554	Saraikela-Kharsawan
143	JHARKHAND	582	Simdega
144	KARNATAKA	52	Bangalore
145	KARNATAKA	71	Bengaluru Rural
146	KARNATAKA	106	Chamarajanagara
147	KARNATAKA	121	Chikkaballapura
148	KARNATAKA	122	Chikkamagaluru
149	KARNATAKA	145	Davanagere
150	KARNATAKA	157	Dharwad
151	KARNATAKA	199	Gadag
152	KARNATAKA	239	Haveri
153	KARNATAKA	338	Kolar
154	KARNATAKA	400	Mandya
155	KARNATAKA	426	Mysuru
156	KARNATAKA	520	Ramanagara
157	KARNATAKA	574	Shivamogga
158	KARNATAKA	665	Uttara Kannada
159	KARNATAKA	698	Yadgir
160	LADAKH	369	Leh



161	MADHYA PRADESH	1	Agar Malwa
162	MADHYA PRADESH	11	Alirajpur
163	MADHYA PRADESH	25	Anuppur
164	MADHYA PRADESH	30	Ashoknagar
165	MADHYA PRADESH	40	Balaghat
166	MADHYA PRADESH	64	Barwani
167	MADHYA PRADESH	81	Bhind
168	MADHYA PRADESH	84	Bhopal
169	MADHYA PRADESH	101	Burhanpur
170	MADHYA PRADESH	139	Damoh
171	MADHYA PRADESH	143	Datia
172	MADHYA PRADESH	151	Dewas
173	MADHYA PRADESH	168	Dindori
174	MADHYA PRADESH	183	East Nimar
175	MADHYA PRADESH	224	Guna
176	MADHYA PRADESH	228	Gwalior
177	MADHYA PRADESH	234	Harda
178	MADHYA PRADESH	243	Hoshangabad
179	MADHYA PRADESH	250	Indore
180	MADHYA PRADESH	251	Jabalpur
181	MADHYA PRADESH	272	Jhabua
182	MADHYA PRADESH	318	Katni
183	MADHYA PRADESH	398	Mandla
184	MADHYA PRADESH	399	Mandsaur
185	MADHYA PRADESH	415	Morena
186	MADHYA PRADESH	443	Narsimhapur
187	MADHYA PRADESH	448	Neemuch
188	MADHYA PRADESH	452	Niwari
189	MADHYA PRADESH	476	Panna
190	MADHYA PRADESH	528	Ratlam
191	MADHYA PRADESH	564	Shahdol
192	MADHYA PRADESH	567	Shajapur
193	MADHYA PRADESH	571	Sheopur
194	MADHYA PRADESH	580	Sidhi
195	MADHYA PRADESH	584	Singrauli
196	MADHYA PRADESH	640	Tikamgarh
197	MADHYA PRADESH	657	Umari
198	MAHARASHTRA	7	Akola
199	MAHARASHTRA	76	Bhandara
200	MAHARASHTRA	200	Gadchiroli
201	MAHARASHTRA	220	Gondiya
202	MAHARASHTRA	241	Hingoli
203	MAHARASHTRA	340	Kolhapur



204	MAHARASHTRA	439	Nandurbar
205	MAHARASHTRA	470	Palghar
206	MAHARASHTRA	511	Raigarh
207	MAHARASHTRA	629	Thane
208	MAHARASHTRA	681	Washim
209	ODISHA	24	Anugul
210	ODISHA	41	Balangir
211	ODISHA	42	Baleshwar
212	ODISHA	60	Bargarh
213	ODISHA	68	Baudh
214	ODISHA	74	Bhadrak
215	ODISHA	133	Cuttack
216	ODISHA	146	Debagarh
217	ODISHA	160	Dhenkanal
218	ODISHA	201	Gajapati
219	ODISHA	205	Ganjam
220	ODISHA	252	Jagatsinghapur
221	ODISHA	256	Jajapur
222	ODISHA	277	Jharsuguda
223	ODISHA	292	Kalahandi
224	ODISHA	298	Kandhamal
225	ODISHA	320	Kendrapara
226	ODISHA	321	Kendujhar
227	ODISHA	326	Khordha
228	ODISHA	344	Koraput
229	ODISHA	395	Malkangiri
230	ODISHA	427	Nabarangapur
231	ODISHA	447	Nayagarh
232	ODISHA	463	Nuapada
233	ODISHA	506	Puri
234	ODISHA	530	Rayagada
235	ODISHA	549	Sambalpur
236	ODISHA	615	Subarnapur
237	PUNJAB	19	Amritsar
238	PUNJAB	62	Barnala
239	PUNJAB	67	Bathinda
240	PUNJAB	191	Faridkot
241	PUNJAB	194	Fatehgarh Sahib
242	PUNJAB	196	Fazilka
243	PUNJAB	198	Firozpur
244	PUNJAB	226	Gurdaspur
245	PUNJAB	244	Hoshiarpur
246	PUNJAB	257	Jalandhar



247	PUNJAB	306	Kapurthala
248	PUNJAB	378	Ludhiana
249	PUNJAB	401	Mansa
250	PUNJAB	410	Moga
251	PUNJAB	485	Patiala
252	PUNJAB	551	Sangrur
253	PUNJAB	565	Shahid Bhagat Singh Nagar
254	PUNJAB	611	Sri Muktsar Sahib
255	PUNJAB	626	Tarn Taran
256	RAJASTHAN	55	Banswara
257	RAJASTHAN	58	Baran
258	RAJASTHAN	77	Bharatpur
259	RAJASTHAN	100	Bundi
260	RAJASTHAN	126	Chittaurgarh
261	RAJASTHAN	144	Dausa
262	RAJASTHAN	158	Dhaulpur
263	RAJASTHAN	173	Dungarpur
264	RAJASTHAN	274	Jhalawar
265	RAJASTHAN	308	Karauli
266	RAJASTHAN	347	Kota
267	RAJASTHAN	495	Pratapgarh
268	RAJASTHAN	519	Rajsamand
269	RAJASTHAN	558	Sawai Madhopur
270	RAJASTHAN	587	Sirohi
271	RAJASTHAN	650	Udaipur
272	TAMILNADU	28	Ariyalur
273	TAMILNADU	131	Coimbatore
274	TAMILNADU	132	Cuddalore
275	TAMILNADU	156	Dharmapuri
276	TAMILNADU	167	Dindigul
277	TAMILNADU	186	Erode
278	TAMILNADU	297	Kancheepuram
279	TAMILNADU	314	Karur
280	TAMILNADU	352	Krishnagiri
281	TAMILNADU	382	Madurai
282	TAMILNADU	430	Nagapattinam
283	TAMILNADU	437	Namakkal
284	TAMILNADU	488	Perambalur
285	TAMILNADU	498	Pudukkottai
286	TAMILNADU	521	Ramanathapuram
287	TAMILNADU	546	Salem
288	TAMILNADU	591	Sivaganga
289	TAMILNADU	630	Thanjavur



290	TAMILNADU	634	Thiruvallur
291	TAMILNADU	636	Thiruvarur
292	TAMILNADU	637	Thoothukkudi
293	TAMILNADU	643	Tiruchirappalli
294	TAMILNADU	644	Tirunelveli
295	TAMILNADU	645	Tiruppur
296	TAMILNADU	646	Tiruvannamalai
297	TAMILNADU	671	Vellore
298	TAMILNADU	674	Viluppuram
299	TAMILNADU	675	Virudhunagar
300	TELANGANA	703	ADILABAD
301	TELANGANA	704	BHADRADRI
302	TELANGANA	706	JAGTIAL
303	TELANGANA	707	JANGAON
304	TELANGANA	708	JAYASHANKAR
305	TELANGANA	709	JOGULAMBA
306	TELANGANA	710	KAMAREDDY
307	TELANGANA	711	KARIMNAGAR
308	TELANGANA	712	KHAMMAM
309	TELANGANA	713	KOMARAM BHEEM
310	TELANGANA	714	MAHABUBABAD
311	TELANGANA	715	MAHBUBNAGAR
312	TELANGANA	716	MANCHERIAL
313	TELANGANA	717	MEDAK
314	TELANGANA	720	NAGARKURNOOL
315	TELANGANA	722	NARAYANPET
316	TELANGANA	723	NIRMAL
317	TELANGANA	724	NIZAMABAD
318	TELANGANA	725	PEDDAPALLI
319	TELANGANA	726	RAJANNA
320	TELANGANA	727	RANGAREDDY
321	TELANGANA	728	SANGAREDDY
322	TELANGANA	729	SIDDIPET
323	TELANGANA	730	SURYAPET
324	TELANGANA	731	VIKARABAD
325	TELANGANA	732	WANAPARTHY
326	TELANGANA	733	WARANGAL RURAL
327	TELANGANA	735	YADADRI
328	UTTAR PRADESH	2	Agra
329	UTTAR PRADESH	9	Aligarh
330	UTTAR PRADESH	15	Ambedkar Nagar
331	UTTAR PRADESH	16	Amethi
332	UTTAR PRADESH	31	Auraiya





333	UTTAR PRADESH	33	Azamgarh
334	UTTAR PRADESH	37	Baghpat
335	UTTAR PRADESH	38	Bahraich
336	UTTAR PRADESH	44	Ballia
337	UTTAR PRADESH	47	Balrampur
338	UTTAR PRADESH	50	Banda
339	UTTAR PRADESH	56	Bara Banki
340	UTTAR PRADESH	59	Bareilly
341	UTTAR PRADESH	66	Basti
342	UTTAR PRADESH	88	Bijnor
343	UTTAR PRADESH	96	Budaun
344	UTTAR PRADESH	97	Bulandshahr
345	UTTAR PRADESH	111	Chandauli
346	UTTAR PRADESH	125	Chitrakoot
347	UTTAR PRADESH	149	Deoria
348	UTTAR PRADESH	187	Etah
349	UTTAR PRADESH	188	Etawah
350	UTTAR PRADESH	189	Faizabad
351	UTTAR PRADESH	192	Farrukhabad
352	UTTAR PRADESH	195	Fatehpur
353	UTTAR PRADESH	197	Firozabad
354	UTTAR PRADESH	209	Gautam Buddha Nagar
355	UTTAR PRADESH	212	Ghazipur
356	UTTAR PRADESH	219	Gonda
357	UTTAR PRADESH	222	Gorakhpur
358	UTTAR PRADESH	230	Hamirpur
359	UTTAR PRADESH	233	Hapur
360	UTTAR PRADESH	238	Hathras
361	UTTAR PRADESH	258	Jalaun
362	UTTAR PRADESH	270	Jaunpur
363	UTTAR PRADESH	275	Jhansi
364	UTTAR PRADESH	284	Jyotiba Phule Nagar
365	UTTAR PRADESH	300	Kannauj
366	UTTAR PRADESH	303	Kanpur Dehat
367	UTTAR PRADESH	304	Kanpur Nagar
368	UTTAR PRADESH	305	Kanshiram Nagar
369	UTTAR PRADESH	319	Kaushambi
370	UTTAR PRADESH	360	Kushinagar
371	UTTAR PRADESH	365	Lalitpur
372	UTTAR PRADESH	377	Lucknow
373	UTTAR PRADESH	390	Mahoba
374	UTTAR PRADESH	391	Mahrajganj
375	UTTAR PRADESH	392	Mainpuri



376	UTTAR PRADESH	402	Mathura
377	UTTAR PRADESH	403	Mau
378	UTTAR PRADESH	407	Meerut
379	UTTAR PRADESH	409	Mirzapur
380	UTTAR PRADESH	413	Moradabad
381	UTTAR PRADESH	424	Muzaffarnagar
382	UTTAR PRADESH	491	Pilibhit
383	UTTAR PRADESH	495	Pratapgarh
384	UTTAR PRADESH	496	Prayagraj
385	UTTAR PRADESH	509	Rae Bareli
386	UTTAR PRADESH	524	Rampur
387	UTTAR PRADESH	541	Saharanpur
388	UTTAR PRADESH	552	Sant Kabir Nagar
389	UTTAR PRADESH	566	Shahjahanpur
390	UTTAR PRADESH	568	Shamli
391	UTTAR PRADESH	576	Shrawasti
392	UTTAR PRADESH	579	Siddharthnagar
393	UTTAR PRADESH	596	Sonbhadra
394	UTTAR PRADESH	617	Sultanpur
395	UTTAR PRADESH	659	Unnao
396	UTTAR PRADESH	670	Varanasi
397	UTTARAKHAND	12	Almora
398	UTTARAKHAND	236	Haridwar
399	UTTARAKHAND	652	Udham Singh Nagar
400	WEST BENGAL	54	Bankura
401	WEST BENGAL	91	Birbhum
402	WEST BENGAL	136	Dakshin Dinajpur
403	WEST BENGAL	245	Hugli
404	WEST BENGAL	262	Jalpaiguri
405	WEST BENGAL	276	Jhargram
406	WEST BENGAL	333	Koch Bihar
407	WEST BENGAL	394	Maldah
408	WEST BENGAL	406	Medinipur West
409	WEST BENGAL	422	Murshidabad
410	WEST BENGAL	428	Nadia
411	WEST BENGAL	461	North Twenty-Four Parganas
412	WEST BENGAL	502	Purba Bardhaman
413	WEST BENGAL	504	Purba Medinipur
414	WEST BENGAL	508	Puruliya
415	WEST BENGAL	607	South Twenty-Four Parganas
416	WEST BENGAL	664	Uttar Dinajpur

**Small Districts**

Sl. No	State Name	District ID	District Name
1	ARUNACHAL PRADESH	184	East Siang
2	ARUNACHAL PRADESH	372	Lohit
3	ARUNACHAL PRADESH	374	Lower Dibang Valley
4	ARUNACHAL PRADESH	477	Papum Pare
5	ARUNACHAL PRADESH	642	Tirap
6	ASSAM	94	Bongaigaon
7	ASSAM	103	Cachar
8	ASSAM	123	Chirang
9	ASSAM	142	Darrang
10	ASSAM	161	Dhubri
11	ASSAM	215	Goalpara
12	ASSAM	229	Hailakandi
13	ASSAM	296	Kamrup Metropolitan
14	ASSAM	309	Karbi Anglong
15	ASSAM	311	Karimganj
16	ASSAM	416	Morigaon
17	ASSAM	435	Nalbari
18	ASSAM	605	South Salmara Mancachar
19	ASSAM	641	Tinsukia
20	ASSAM	690	West Karbi Anglong
21	BIHAR	29	Arwal
22	BIHAR	271	Jehanabad
23	BIHAR	363	Lakhisarai
24	BIHAR	421	Munger
25	BIHAR	569	Sheikhpura
26	BIHAR	570	Sheohar
27	CHATTISGARH	441	Narayanpur
28	GOA	459	North Goa
29	GOA	604	South Goa
30	GUJARAT	631	The Dangs
31	HARYANA	190	Faridabad
32	HARYANA	227	Gurgaon
33	HARYANA	474	Panchkula
34	HIMACHAL PRADESH	90	Bilaspur
35	HIMACHAL PRADESH	107	Chamba
36	HIMACHAL PRADESH	230	Hamirpur
37	HIMACHAL PRADESH	354	Kullu
38	HIMACHAL PRADESH	573	Shimla



39	HIMACHAL PRADESH	586	Sirmaur
40	HIMACHAL PRADESH	594	Solan
41	HIMACHAL PRADESH	658	Una
42	JAMMU & KASHMIR	22	Anantnag
43	JAMMU & KASHMIR	34	Badgam
44	JAMMU & KASHMIR	51	Bandipore
45	JAMMU & KASHMIR	57	Baramula
46	JAMMU & KASHMIR	170	Doda
47	JAMMU & KASHMIR	202	Ganderbal
48	JAMMU & KASHMIR	316	Kathua
49	JAMMU & KASHMIR	332	Kishtwar
50	JAMMU & KASHMIR	353	Kulgam
51	JAMMU & KASHMIR	356	Kupwara
52	JAMMU & KASHMIR	423	Muzaffarabad
53	JAMMU & KASHMIR	499	Pulwama
54	JAMMU & KASHMIR	518	Rajouri
55	JAMMU & KASHMIR	522	Ramban
56	JAMMU & KASHMIR	531	Reasi
57	JAMMU & KASHMIR	548	Samba
58	JAMMU & KASHMIR	577	Shupiyan
59	JAMMU & KASHMIR	653	Udhampur
60	JHARKHAND	335	Kodarma
61	JHARKHAND	371	Lohardaga
62	JHARKHAND	523	Ramgarh
63	KARNATAKA	137	Dakshina Kannada
64	KARNATAKA	334	Kodagu
65	KARNATAKA	654	Udupi
66	KERALA	8	Alappuzha
67	KERALA	185	Ernakulam
68	KERALA	341	Kollam
69	KERALA	348	Kottayam
70	KERALA	349	Kozhikode
71	KERALA	393	Malappuram
72	KERALA	468	Palakkad
73	KERALA	639	Thrissur
74	KERALA	682	Wayanad
75	LADAKH	310	Kargil
76	MAHARASHTRA	529	Ratnagiri
77	MAHARASHTRA	583	Sindhudurg
78	MANIPUR	92	Bishnupur
79	MANIPUR	248	Imphal East
80	MANIPUR	249	Imphal West
81	MANIPUR	290	Kakching



82	MANIPUR	560	Senapati
83	MANIPUR	638	Thoubal
84	MANIPUR	656	Ukhrul
85	MEGHALAYA	182	East Khasi Hills
86	MEGHALAYA	534	Ribhoi
87	MEGHALAYA	609	Southwest Garo Hills
88	MEGHALAYA	685	West Garo Hills
89	MEGHALAYA	691	West Khasi Hills
90	NAGALAND	166	Dimapur
91	NAGALAND	490	Phek
92	PUNJAB	484	Pathankot
93	PUNJAB	538	Rupnagar
94	PUNJAB	544	Sahibzada Ajit Singh Nagar
95	SIKKIM	177	East District
96	SIKKIM	601	South District
97	SIKKIM	684	West District
98	TAMILNADU	301	Kanniyakumari
99	TAMILNADU	632	The Nilgiris
100	TAMILNADU	633	Theni
101	TELANGANA	718	MEDCHAL-MALKAJIRI
102	TELANGANA	719	MULUGU
103	TELANGANA	734	WARANGAL URBAN
104	TRIPURA	152	Dhalai
105	TRIPURA	218	Gomati
106	TRIPURA	327	Khowai
107	TRIPURA	460	North Tripura
108	TRIPURA	585	Sipahijala
109	TRIPURA	606	South Tripura
110	TRIPURA	660	Unokoti
111	TRIPURA	694	West Tripura
112	UTTAR PRADESH	211	Ghaziabad
113	UTTAR PRADESH	553	Sant Ravidas Nagar (Bhadohi)
114	UTTARAKHAND	36	Bageshwar
115	UTTARAKHAND	108	Chamoli
116	UTTARAKHAND	109	Champawat
117	UTTARAKHAND	147	Dehradun
118	UTTARAKHAND	207	Garhwal
119	UTTARAKHAND	433	Nainital
120	UTTARAKHAND	492	Pithoragarh
121	UTTARAKHAND	537	Rudraprayag
122	UTTARAKHAND	628	Tehri Garhwal
123	UTTARAKHAND	666	Uttarkashi
124	WEST BENGAL	10	Alipurduar



125	WEST BENGAL	141	Darjeeling
126	WEST BENGAL	232	Howrah
127	WEST BENGAL	293	Kalimpong
128	WEST BENGAL	479	Paschim Bardhaman

*The above list is not exhaustive. Any new Districts may be included in the future under the “respective category”.*



## Annexure 8: Undertaking by Bidder

(Letter to the Company on the Service Provider's letterhead)

### UNDERTAKING BY BIDDER

Date:

To,  
Deputy Manager,  
Research and Development Department,  
Agriculture Insurance Company of India Ltd. (AIC)  
Plate B&C, Fifth Floor,  
Block 1, East Kidwai Nagar  
New Delhi -110023  
Email – [HO-R&Dgroup@aicofindia.com](mailto:HO-R&Dgroup@aicofindia.com)

Dear Sir,

**Sub: TENDER FOR Remote Sensing Application for Claims Management TENDER no. RSCMS/TENDER/29-11-2021**

With reference to the above TENDER, we agree to fully comply with the CVC circular no. 02/02/2015 dated 25.02.2015, having gone through the said Circular and we also agree to sign an Integrity Pact with AIC. In case, we do not sign the Integrity Pact or for any reason whatsoever refuse to sign the Integrity Pact or fail to comply with the CVC circular No. 02/02/2015 dated 25.02.2015, our bid shall be liable to be rejected without assigning any further reason.

Signature and seal of authorized person

Date:

Place:



## Annexure 9: Integrity Pact

### INTEGRITY PACT

B e t w e e n

THE AGRICULTURE INSURANCE COMPANY OF INDIA LIMITED (AICL) hereinafter referred to as “**The Principal**” and \_\_\_\_\_ hereinafter referred to as “**The Bidder / Contractor**”

#### Preamble

The principal intends to award, under laid down organizational procedures, contract/s for providing services\_\_\_\_\_.

The principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and/or Contractor (s).

To achieve these goals, the principal will appoint an Independent External Monitor (IEM) who will monitor the bid process and the execution of the contract for compliance with the principal mentioned above.

To achieve these goals, the principal will enter into this pre-contract Agreement, with every contractor / Sub-contractor/Vendor/Agency/Supplier/Bidder with whom the principal intends to enter any contract above the threshold value of Rs. 2 Crs (Rs. Two crores), falling under the scope of the AIC Procurement Guidelines as amended from time to time and administrative instructions issued thereon.

#### Section 1 – Commitments of the Principal

1. The Principal Commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
  - a) No employee of the principal, personally or through family members, will in connection with the TENDER for, or the execution of a contract, demand, take a promise for or accept, for self or third party, any material or immaterial benefit which the person is not legally entitled to.
  - b) The principal will, during the TENDER process treat all Bidder(s) with equity and reason. The principal will in, before and during the Bid process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Bid process or the contract





execution.

- c) The principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC / PC Act, or if there be a substantive suspicion in this regard, the principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

### **Section 2 – Commitments of the Bidder(s) / Contractor(s)**

1. The Bidder(s) / Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Bid process and during the contract execution.
- The Bidder(s) / Contractor(s) will not directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the TENDER process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the TENDER process or during the execution of the contract.
  - The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
  - The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC / PC Act, further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competitive or personal gain, or pass on to others, any information or document provided by the principal as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.
  - The Bidder(s) / Contractor(s) of foreign origin shall disclose the name and address of the Agents / representatives in India, if any. Similarly, the Bidder(s) / Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.
  - Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s) / Contractor(s). Further, as mentioned in the Guidelines all the payments will be made in Indian Rupees Only.
  - The Bidder(s) / Contractor(s) will, when presenting his bid, disclose all payments he has made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.
  - Bidder(s) / Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2. The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to the offences.

### **Section 3 – Disqualification from Bid process and exclusion from future contracts**

If the Bidder(s) / Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility



in question, the principal is entitled to disqualify the Bidder(s) / Contractor(s) from the TENDER process or act as per the procedure mentioned in the “Guidelines on Banning of business dealings”.

#### **Section 4 – Compensation for Damages**

1. If the Principal has disqualified the Bidder(s) from the TENDER process prior to the award according to Section 3, the principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit / Bid Security.
2. If the Principal has terminated the contract according to Section 3, or if the principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract Value or the amount equivalent to Performance Bank Guarantee.

#### **Section 5 – Previous transgression**

1. The Bidder declared that no previous transgressions occurred in the last 3 years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the TENDER process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the TENDER process or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

#### **Section 6 – Equal treatment of all Bidders / Contractors / Subcontractors**

1. In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub- contractor.
2. The Principal will enter contract with identical conditions as this one with all Bidders and Contractors.
3. The Principal will disqualify from the TENDER process all bidders who do not sign this Pact or violate its provisions.

#### **Section 7 – Criminal Charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the principal has substantive suspicion in this regard, the principal will inform the same to the Chief Vigilance Officer.

#### **Section 8 – Independent External Monitor**

1. The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. The Monitor would have access to all Contract documents,



whenever required. It would be obligatory for him/her to treat the information and documents of the Bidders/ Contractors as confidential. He reports to the Chairman cum Managing Director, The Agriculture Insurance Company of India Limited.

3. The Bidder(s) / Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Subcontractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at later date, the IEM shall inform the CMD, AICIL and recuse himself/herself from that case.
5. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings should have an impact on the contractual relations between the principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the principal and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
7. The Monitor will submit a written report to the CMD, AICIL within 8 to 10 weeks from the date of reference or intimation to him by the principal and, should the occasion arise, submit proposal for correcting problematic situations.
8. If the Monitor has reported to the CMD, a substantiated suspicion of an offence under relevant IPC /PC Act, and the CMD has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word 'Monitor' would include both singular and plural.

Details of Independent External Monitors:

Sh. V. Venkatachalam, (IAS Retd.) No. 92, Ram Nagar, North Extn., 6th Main Road, Vijaya Nagar, Velachery, Chennai - 600 042. Email- vvenkat1952@yahoo.co.in	Ms. Arundhaty Ghosh, IPOs (Retd.) CG 151, 1st floor, Sector II, Salt Lake, Kolkata- 700 091. Email - arundhatyg@gmail.com
---	--

### Section 9 – Pact Duration

The Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been



awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by CMD of AICIL.

#### **Section 10 – Other provisions**

1. This agreement is subject to Indian Law; Place of performance and jurisdiction is the Registered Office of the Principal i.e., New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side contract have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)

(For & On behalf of Bidder/Contractor)

(Office Seal)

(Office Seal)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

