



एग्रीकल्चर इश्योरेंस कम्पनी ऑफ इंडिया लिमिटेड  
ऑफिस ब्लॉक-1 प्लेट बी एवं सी, पांचवा तल ब्लॉक -1 ईस्ट किदवई नगर, नई दिल्ली - 110023

**PROPOSAL FOR PROCUREMENT OF LAPTOPS AT NEW DELHI, HO**

Dear Sir,

With reference to proposal regarding Procurement of Laptops at Delhi, we submit herewith the commercial proposal for the same

#	Parameters	Indicative Specifications	Offered Product	Unit Price Including GST (in Rs.)	QTY	Total Amount Including GST (in Rs.)
1	Make/Model	Lenovo/DELL/HP/ACER/ASUS or others reputed Brands			15	
2	Processor Generation	11 <sup>th</sup> Generation or Equivalent				
3	Processor Make	Intel/AMD				
4	Operating System	Windows 10 Professional				
5	RAM	16 GB				
6	Display Resolution (Pixels)	1920 x 1080				
7	Display Size (Inch)	14 inches				
8	Processor Description	Intel Core i7 or Equivalent				
9	SSD	1 TB				
10	Graphics Card	Dedicated Graphic 2 GB (NVIDIA)				
11	OEM Warranty	3 years				
12	Carry Bag	Backpack				

The amount is including any taxes, expenses and levies including Good and Services Tax (GST) and is a fixed price.

Terms and Conditions –

- 1) Manufacturer Authorization Form – Mentioning “Agriculture Insurance Company of India Limited”.
- 2) The product delivered should not be opened or altered. All the specifications should be supplied by OEM as factory fitted. No alteration, modification or upgradation is allowed by the bidder. If so found the order will be cancelled.
- 3) AIC at its sole discretion may alter (increase/decrease) quantity. AIC reserves the right to cancel in full or part of this proposal at any stage without assigning any reason thereof.
- 4) Vendor shall quote only those products in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period. The offered product should be specific otherwise the Quotation will be disqualified.
- 5) The above-mentioned total cost shall include all taxes, delivery, and installation charges. No extra charges/taxes shall be paid.
- 6) Payment will be made after successful delivery. Payment will be through electronic mode only.
- 7) The delivery should be done within 15 days at the following address:

**AGRICULTURE INSURANCE COMPANY OF INDIA LIMITED**  
**Head Office, Plate B & C, 5th Floor, Block-1, East Kidwai Nagar, New Delhi- 110023**  
**GSTIN: 07AAECA2874P127**

- 8) The Signed and stamped Quotation in sealed envelope cover containing the Commercial Proposal with superscription "QUOTATION FOR PROCUREMENT OF LAPTOPS AT DELHI, HO" marked on the top and addressed to the General Manager (IT) has to be submitted on or before **20.12.2021 (05:00 PM)** at the following address:

**General Manager (IT)**  
**Information Technology Department**  
**Agriculture Insurance Company of India Ltd. (AIC)**  
**Plate B&C, Fifth Floor, Block 1, East Kidwai Nagar**  
**New Delhi -110023**  
**Ph +91 11 24600444 Email – [hoinfotechgroup@aicofindia.com](mailto:hoinfotechgroup@aicofindia.com)**

Dated this                      day of                      2021.

(Signature)

(In the capacity of Duly authorized to sign Proposal for and on behalf.)