



Agriculture Insurance Company of India Ltd

Inviting Financial Bids for Mapping & Validation of Offline - Hardcopy Crop Loss Intimations with Policy Records and inputted in the prescribed Template

General Details	
Tender Number	CMS/2021/27.10.2021
Department Name	AIC- HO Claims Management
Mode of Financial Bid Submission	Online https://aicofindia.auctiontiger.net/EPROC/ .
Type of Contract	Service
Base Currency	INR (₹)
Consortium	Not Allowed
Date of and mode of Invitation of Financial Bid	27.10.2021 through email. The document can also be downloaded from AIC's website & https://www.aicofindia.com/ & https://aicofindia.auctiontiger.net/EPROC/ .
Last date and time for submitting queries on email	29.10.2021, 1100 Hrs. akrishnaraj@aicofindia.com
Clarifications/ Amendments if any	Will be displayed on AIC's website.
Last Date and Time for Financial Bid submission	01.11.2021 by 1100 Hrs.
Date and Time for Financial Bid Opening	01.11.2021 by 1130 Hrs. Declaration of Financial Bid results Immediately thereafter on AIC's website.
Bid Validity Period	Up to May 2023.
Contact details of AIC	A. Krishnaraj , Deputy Manager, Claims Management Department, Agriculture Insurance Company of India Ltd. (AIC) Plate B&C, Fifth Floor, Block 1, East Kidwai Nagar New Delhi -110023 Email – akrishnaraj@aicofindia.com

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1. Introduction

Agriculture Insurance Company of India Ltd (AIC) is implementing Pradhan Mantri Fasal Bima Yojana (PMFBY) in the named States/UTs of India. The Crop Loss Intimations were received from farmers in paper form Offline-Hardcopy. There is need for Mapping & Validation of Offline-Hardcopy these Crop Loss Intimations with Policy Records and inputted in the prescribed Excel template. Therefore, AIC is inviting financial bids from the following empanelled CMS Agencies, as a part of Claims Management Services.

1. M/s. AFC India Limited
2. M/s. Concourse Consultancy Services Private Limited
3. M/s. Greenthink Ventures Pvt. Ltd
4. M/s. Indian Agribusiness Systems Ltd
5. M/s. Krishi Care & Management Services Pvt. Ltd
6. M/s. Leadsconnect Services Private Limited
7. M/s. National Collateral Management Services Limited
8. M/s. Niruthi Climate and Eco Systems Pvt Ltd
9. M/s. Saptarishi Consultancy Services Limited
10. M/s. Semantic Technologies Private Limited
11. M/s. Skymet Weather Services Private Limited
12. M/s. Weather Risk Management Services Pvt. Ltd
13. M/s. IAR Insurance Surveyors and Loss Assessors Pvt Ltd

2. Scope of Work

1. All Offline-Hardcopy crop loss intimations are to be numbered & segregated according to notified area.
2. Mapping & Validating of the physical hard copy of Loss Intimations filled up by the farmer in local language with the policy record / NCIP Portal.
3. Intimations with multiple crops and multiple survey numbers to be mapped with multiple policies in multiple rows.
4. After validation, Inputting of the Intimation (around 25 Fields), and applied survey data into the prescribed Excel Template in English language.

The hard copy of the intimations shall be collected by the Agencies at their own cost. AIC will not pay any expenses related to transportation / handling of these intimations. The Agency shall be solely responsible hard copy of intimations and same shall be returned after completion of the work.

The successful bidder shall work as per scope of work of this tender. AIC, at this stage, cannot assure quantum of work allotted to the bidder. It is clarified that AIC may give the work order in respect of any and/or all works as mentioned in the scope, jointly or severally, without any restrictions and the successful bidder shall provide the services to such work allotted without any demur.

3. Financial Bid Submission

The Financial Bid must be submitted state wise at the e-tender portal <https://aicofindia.auctiontiger.net/EPROC/> on or before the last Date and Time for financial bid submission. The bidder should upload the duly signed financial bids as per Annexure-2 in the letter head in PDF format. Submission of Online Bids is mandatory for this Tender. The Commercial Bid must be filled in completely, without any error, erasure or alteration. Bidders can submit financial bid for any or all of these six states i.e. Chhattisgarh, Haryana, Maharashtra, Madhya Pradesh, Rajasthan and Uttar Pradesh. Any bid received after the due date and time for receipts of bids as prescribed in this Tender document will not be considered and returned unopened to the bidder.

4. Procedure for Financial Bids submission

Definitions:

a. E-procurement Technologies Limited:

Service provider to provide the e-Tendering Software and facilitate the process of e-Tendering on Application Service Provider (ASP) model.

b. ETL e-Procurement Portal:

An e-tendering portal of Agriculture Insurance Company of India Limited (AIC) introduced for the process of e-Tendering which can be accessed on <https://aicofindia.auctiontiger.net/EPROC/>.

Pre-requisites:

(i) It is mandatory for all the bidders to have Class-II or Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-Tendering portal of ETL. Bidders can see the list of licensed CA's from the link www.cca.gov.in E-procurement Technologies Limited also facilitate Class II and Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact E-procurement Technologies Limited at mobile no. +91-6353217080, 6359576791 for DSC related queries or can email at sonu@abcprocure.com and satabdi@abcprocure.com

(ii) To participate in the online bidding, it is mandatory for the Applicants to get themselves registered with the ETL e-Tendering Portal (<https://aicofindia.auctiontiger.net/EPROC/>)

(iii) System Requirement/ Registration Manuals/ Bid Submission Manuals are available at ETL Portal (<https://aicofindia.auctiontiger.net/EPROC/>)

(iv) For helpdesk, please contact Help Desk Nos. 9081000427 / 9904406300 / 9510812960 / 9510812971 / 9374519729

(v) Participant are requested to email their issues to helpdesk at support@auctiontiger.net This will help serving the participant better

(vi) The amendments/ clarifications to the tender, if any, will be posted on the ETL e-Tendering Portal (<https://aicofindia.auctiontiger.net/EPROC/>)

(vii) The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.

(viii) It is highly recommended that the bidders should not wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems,

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system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither M/s Agriculture Insurance Company of India Limited (AIC) nor M/s. E-procurement Technologies Limited will be responsible for such eventualities.

5. Financial Bid Evaluation

The financial bid shall be opened and evaluated upon receipt of financial bid from all the empanelled suppliers or expiry of the stipulated period for submitting the bids. The empanelled supplier who has quoted lowest rate for a state i.e., L1 in the financial bid shall be awarded the work. L1 will be declared state wise. In case of tie, the quantity shall be equally distributed amongst the empanelled suppliers who have quoted the lowest. Further, Offers may be placed to from L2, L3 and so on at L1 rates, subject to their consent. However, endeavors shall be made to order major quantity from the L1. Preference will be given to the existing Agencies implementing CMS work in the areas, subject to their consent.

6. Payment Terms and Conditions

1. The payment shall be made per completed Intimation Record (Per Excel Row of above 25 columns). Further, Intimations corresponding to different application number in NCIP Portal will be treated as different intimation record for the purpose of payment.
2. Undisputed invoices shall be paid within 30 days on receipt of satisfactory reports as specified by AIC in desired formats in conformity with scope of work specified and compliance with the terms/ conditions/ requirements under Tender document/ Work Order.
3. Penalty @ 1% of base rate will be imposed per delayed day if report is submitted after the timeline specified in the scope of work / work order. The amount of penalty shall be deducted from the bills payable to the successful bidder.
4. No payment will be made in case reports are received after 5 days from the specified timeline as mentioned in the work order.
5. No Payment shall be made, if less than 50% of the work order is completed.
6. No Payment shall be made for the incomplete report / non submission / partial submission.
7. The Performance security shall be forfeited, if less than 75% of the work order is completed.
8. No advance payment shall be paid by AIC. Payment to the Agencies will be made only after full completion of assigned job as per work order. In the event the assigned job is not completed as per timelines mentioned in the work order, AIC shall pay after the period stipulated in the work order is completed (including the extended period, if any)
9. All payments shall be released after necessary deductions as per prevailing TDS and Taxation rules.

7. Performance Bank Guarantee

The successful bidder shall be required to furnish PBG at the rate 5% of the work order within 7 working days from the issuance of work order.

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Annexure-1: Cover Letter

To,
Deputy Manager,
Claims Management Department,
Agriculture Insurance Company of India Ltd. (AIC)
Plate B&C, Fifth Floor, Block 1, East Kidwai Nagar
New Delhi -110023

Date:

Dear Sir,

Sub: Tender No: CMS/2021/27.10.2021 for Mapping & Validation of Offline - Hardcopy Crop Loss Intimations with Policy Records and inputted in the prescribed Excel template

Having examined the Tender documents including all annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide Mapping & Validation of Offline - Hardcopy Crop Loss Intimations with Policy Records and inputted in the prescribed Excel template to AIC as mentioned in Tender document in conformity with the said Tender documents in accordance with the Commercial bid and made part of this Tender document.

We understand that the Tender document provides generic specifications about all the items, and it has not been prepared by keeping in view any specific bidder. We understand that the Tender floated by AIC is a confidential document and we shall not disclose, reproduce, transmit or make it available to any other person. We have ensured ourselves about the eligibility criteria before submitting the tender.

We have read, understood and accepted the terms/ conditions/ rules mentioned in the Tender document. Until a formal contract is prepared and executed, this Tender offer, together with AIC's written acceptance thereof and AIC's notification of award, shall constitute a binding contract between us.

We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that AIC is not bound to accept the lowest or any offer AIC may receive. We also understand that the whole bidding exercise may be scrapped without assigning any reason and it is acceptable to us.

This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We undertake to comply all the terms and conditions of the tender.

We certify that we have provided all the information requested by AIC in the format requested for. We also understand that AIC has the exclusive right to reject this offer in case AIC is of the opinion that the required information is not provided or is provided in a different format. It is also confirmed that the information submitted is true to our knowledge and AIC reserves the right to reject the offer if anything is found incorrect.

Place:

Date:

Seal and signature of the bidder

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Annexure-2: Financial Bid

To,
Deputy Manager,
Claims Management Department,
Agriculture Insurance Company of India Ltd. (AIC)
Plate B&C, Fifth Floor,
Block 1, East Kidwai Nagar
New Delhi -110023

Date:

Dear Sir,

Sub: Tender No: CMS/2021/27.10.2021 for Mapping & Validation of Offline - Hardcopy Crop Loss Intimations with Policy Records and inputted in the prescribed Excel template

In terms of the above-mentioned Tender document, we submit herewith the financial bid (rates) for the assignment proposed by AIC as Service Provider.

S. No.	States	Rate quoted per Intimation Record (Per Excel Row of above 25 columns)	
		In Figures)	in Words
1	Chhattisgarh		
2	Haryana		
3	Maharashtra		
4	Madhya Pradesh		
5	Rajasthan		
6	Uttar Pradesh		

The rates to be quoted excluding GST. Appropriate GST will apply separately.

Note: Please mention "Nil" in case rates are not quoted for any particular State/s.

Date:

Place:

Signature of authorized person with seal Name of Authorized* Signatory

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Note: * Authorization letter should be attached