

Agriculture Insurance Company of India Ltd.
Head Office, New Delhi

Quotation for Witnessing Crop Cutting Experiments (CCEs)

Separate quotation needs to be submitted each for Andhra Pradesh, Bihar, Gujarat, Telengana, Madhya Pradesh(East) and Madhya Pradesh (West), Maharashtra, Rajasthan, Jharkhand, Tamil Nadu, Himachal Pradesh, Manipur, Sikkim, Uttar Pradesh(East), Uttar Pradesh(West), Uttar Pradesh(Central), Uttarakhand and West Bengal.

Madhya Pradesh (East) will consist of districts Sagar, Narsinghpur, Chhindwara, Seoni, Balaghat, Mandla, Jabalpur, Damoh, Damoh, Chhatarpur, Tikamgarh, Panna, Katni, Dindori, Satna, Rewa, Singrauli and Sidhi.

Madhya Pradesh (West) will consist of districts Betul, Hoshangabad, Raisen, Vidisha, Ashoknagar, Shivpuri, Datia, Gwalior, Bind, Morena, Sheopur, Shivpuri, Guna, Rajgarh, Bhopal, Sehore, Harda, Khandwa, Indore, Khargone, Dhar, Jhabua, Barwani.

Uttar Pradesh (East) will consist of districts Kaushambi, Pratapgarh, Sultanpur, Faizabad, Gonda, Bahraich, Balrampur, Siddharthnagar, Maharajganj, Kushinagar, Sant Kabirnagar, Deoria, Ambedkarnagar, Azamgarh, Mau, Balia, Ghazipur, Jaunpur, Allahabad, Sant Ravidasnagar, Varanasi, Chandauli, Mirzapur, Sonbhadra.

Uttar Pradesh (Central) will consist of districts Chitrakoot, Fatehpur, Raebareilly, Barabanki, Sitapur, Lakhimpur Kheri, Pilibhit, Shahjahanpur, Hardoi, Kannauj, Auraiya, Jalaun, Lalitpur, Mahoba, Banda, Hamirpur, Kanpur Nagar, Kanpur Dehat, Unnao, Lucknow.

Uttar Pradesh (West) will consist of districts Etawah, Mainpuri, Farrukhabad, Badaun, Bareilly, Rampur, Bijnor, Saharanpur, Muzaffarnagar, Baghpat, Meerut, Ghaziabad, Gautam Buddha Nagar, Bulandshahar, Aligarh, Mahamayanagar, Mathura

(N.B.: Districts may be added or removed from list as per exigencies of the company's business)

Period of validity of rate quoted: The quotes would remain valid up to CCEs required to be conducted for Kharif 2016 and Rabi 2016-17 seasons.

The last date of submission of financial quotes in sealed envelopes is 1st September 2016 before 3 PM. The quotations should be addressed to "Deputy General Manager" Underwriting and Claims, Agriculture Insurance Company of India Ltd, 13th Floor, Ambadeep, 14 - KG Marg, N. Delhi 110001. The quotation will be opened on 1st September 2016 at 5 PM.

Security Deposit: 25% of the total amount of work order is to be deposited as security deposit prior to the beginning of assignment. L1 Agency will be given a time of 7 days for depositing the refundable security amount, failing which the other agencies can be considered for work assignment at L1 rate in order of their bidding rank in the respective state. The security amount will be refunded after successful completion of work.

Minimum Business Criteria: L1 Agencies are expected to witness at least 50% of the total CCEs allotted to them for each area, failing which the company has the right to forfeit their security deposit for that area.

Payment Criteria: Complete payment for the work will be made after receiving satisfactory report from the Regional Head of the respective states.

Scope of Work:

- i. To witness CCEs conducted by respective State Governments under GCES and providing report as desired by AIC in a Sub District like Tehsil, Taluka, Hobli, Mandal, Block or Gram Panchayat or a group of them. Following activities need to be done while witnessing CCEs:
 - a. Witnessing the conduct of CCEs as per norms and procedure adopted by the concerned State Governments.

- b. Taking good quality digital photographs with GPS tag (latitude & longitude up to 6 to 8 decimals each) and time stamp using mobile phone/cameras capturing (1) from SW corner of the Experimental field, with farmer preferably, (2) Experimental plot (i) one photograph exactly one meter away from each corner of the experimental plot before conduct of CCE (including at least one photo with the concerned farmer if present); (iii) four photographs (different positions) from one/two meter away from each corner during cutting/picking process; (3) two photographs of weighing process of produce; and (4) one image each of surrounding two field/farm (5) if the experimental field possess irrigation facility, 2-3 images certifying the facility.
- c. Around one minute video (at least 640 by 480 resolution) with GPS tag (latitude & longitude up to 6 to 8 decimals each) and time stamp of the experimental plot with close ups of the plants, produce (if visible), moving in most of the rows of the plot. Around half a minute during the conduct of cutting/picking.
- d. Filling up of the CCE Form.
- e. Collecting photocopies and/or pictures of Forms used for CCEs (forms I and II or by whatever nomenclature they are called in the state.
- f. Reporting drriage factor or furnishing form III in lieu of it for CCEs witnessed.
- g. Reporting of CCE wise results, in the specimen provided by the RO.
- h. Reporting any exceptions, if any, with relevant pictures and/or documents.
- i. Reporting to be completed within 15 days of last CCE witnessed.
- ii. The notified areas may spread over entire district or over several districts.
- iii. In the NFAs allotted to the agency, all CCEs scheduled are to be witnessed.
- iv. For Multipicking crops,
 - a. The Form II for all the CCEs has to be submitted, even if one CCE is witnessed.
 - b. **Subsequent pickings would be done from the field where first picking was done.**
- v. The agency shall have to coordinate with the offices/officials of the State Government or some agency to which the CCE work has been allotted for getting the details of CCE planning and conduct.

Restriction Criteria: The agency undertaking CCE witnessing in the state allocated to it shall **not** undertake any activity which may cause conflict of interests, such as broking business or conducting CCEs or any such activities. Detection of such activities will lead to cancellation of work order and forfeiture of security deposit. Such activities will also lead to debarring the agency concerned from future tenders floated by the company.

Minimum no. of CCEs to be witnessed in a District: 100

QUOTE RATE AS BELOW:

State/Area:

Rate for each CCE (Single picking crop or first picking of Multi picking crop).....

Rate for subsequent CCEs (subsequent picking of multiple picking crop).....

Note:

- i. Rates may be quoted for each area where the agency wishes to provide its services in by **putting rates for separate areas in separate envelopes superscripting the name of the area for which the rate is quoted.**
- ii. Rates are to be inclusive of taxes applicable.
- iii. The interested party may remain present at the time of opening of quotation.
- iv. The agency with L1 cost at the required number of CCEs to be supervised in the respective state shall have the first right of work order. In the situation of bigger work order where the L1 rate agency does not have enough capacity to execute the work order in specified time frame, the other agencies can also be considered for work assignment at L1 rates, in order of their bidding rank in the respective state

Date: _____

Place: _____

Signature:

Name of Signatory

For